

15 December 2020

Report of	Assistant Director – Corporate and Improvement Services	Author	Owen Howell ☎ 282518
Title	Work Programme 2020-21		
Wards affected	Not applicable		

1. Executive Summary

- 1.1 This report sets out the current Work Programme 2020-2021 for the Scrutiny Panel. This provides details of the reports that are scheduled for each meeting during the municipal year.

2. Action Required

- 2.1 The Panel is asked to consider and approve the contents of the Work Programme for 2020-2021.

3. Background Information

- 3.1 The Panel's work programme evolves as the Municipal Year progresses and items of business are commenced and concluded. At each meeting the opportunity is taken for the work programme to be reviewed and, if necessary, amended according to current circumstances. The current work programme for 2020-21 is appended to this report.
- 3.2 The Forward Plan of Key Decisions is included as part of the work programme for the Scrutiny Panel, and this is included an **Appendix A**.
- 3.3 It is envisaged that meetings of the Scrutiny Panel will be conducted remotely online until further notice is given. Councillors, officers and members will be informed of any developments regarding meeting arrangements/future venues, and these will be publicised for members of the public who may wish to participate or attend.
- 3.4 It should be noted that the Work Programme has been redrawn to reflect the use of online meetings and the need to focus greater scrutiny work on consideration of a smaller number of agenda items per meeting.
- 3.5 The meeting scheduled for 10 November 2020 was cancelled, at the request of the arts organisations which were due to give a presentation to the Panel. This owed to the ongoing upheaval caused by Covid 19 and restriction measures.
- 3.6 The presentation due to be given on 15 December by Colchester Commercial Holdings Ltd [CCHL] was cancelled due to lack of commercial activity as a result of Covid 19 restriction measures. Arrangements are being made to gain a formal invitation for the Panel to join the Governance and Audit Committee in scrutinising CCHL and the Amphora companies on 19 January 2021.

- 3.7 It is proposed that the Panel's request to review the Council's use of its property/estate and scrutiny of alternative ways of working and service provision both be scheduled for 16 March 2020, in order to allow time for officers to examine these prior to consideration and provide substantive reports to the Panel.

4. Standard References

- 4.1 There are no particular references to publicity or consultation considerations; or financial; equality, diversity and human rights; community safety; health and safety, environmental and sustainability or risk management implications.

5. Strategic Plan References

- 5.1 Good governance is integral to the delivery of the Strategic Plan's priorities and direction for the Borough as set out under the four themes of growth, responsibility, opportunity and wellbeing. Unfortunately
- 5.2 The Council recognises that effective local government relies on establishing and maintaining the Public's confidence, and that setting high standards of self-governance provides a clear and demonstrable lead. Effective governance underpins the implementation and application of all aspects of the Council's work.

Appendices

Appendix A – Scrutiny Panel Work Programme

Appendix B – Forward Plan of Key Decisions – 1 January 2020 to 30 April 2020.

Work Programme for 2020/21

Scrutiny Panel meeting - 1 June 2020
Scrutiny Panel Chairman's briefing – 23 May 2020
<ol style="list-style-type: none"> 1. Finance and Council Response Reports relating to Covid-19 2. Work Programme 2020-21
Scrutiny Panel meeting – 7 June 2020
Scrutiny Panel Chairman's briefing - TBC
<ol style="list-style-type: none"> 1. Pre-Scrutiny of Proposed changes to Garden Waste Collection 2. Work Programme 2020-21
Scrutiny Panel meeting - 21 July 2020
Scrutiny Panel Chairman's briefing – 16 July 2020
<ol style="list-style-type: none"> 1. Year End 2019/20 Performance Report and Strategic Plan Action Plan 2018-21 2. N.E. Essex Health and Wellbeing Alliance 3. Annual Scrutiny Report 4. Work Programme 2020-21
Scrutiny Panel meeting (Call-in) - 27 July 2020
Scrutiny Panel Chairman's briefing – N/A
<ol style="list-style-type: none"> 1. Call in of Response to Bradwell B Stage One Consultation
Scrutiny Panel meeting – 17 August 2020
Scrutiny Panel Chairman's briefing – 13 August 2020
<ol style="list-style-type: none"> 1. North Essex Garden Communities Project and NEGC Ltd Update and Financial Information
Scrutiny Panel meeting - 18 August 2020
Scrutiny Panel Chairman's briefing – 13 August 2020
<ol style="list-style-type: none"> 1. Recovery work by CBC, CBH and CCHL relating to the Covid-19 situation 2. Colchester Business Improvement District 3. Work Programme 2020-21
Scrutiny Panel (Crime and Disorder Committee) - 15 September 2020
Scrutiny Panel Chairman's briefing – 10 September 2020
<ol style="list-style-type: none"> 1. Safer Colchester Partnership (Crime and Disorder Committee) 2. Work Programme 2020-21

Scrutiny Panel – 13 October 2020
Scrutiny Panel Chairman's Briefing – 8 October 2020
<ol style="list-style-type: none"> 1. Local Council Tax Support – Year 2021/22 (Provisional) 2. Budget Strategy for 2021-22 3. Work Programme 2020-21
Scrutiny Panel meeting - 10 November 2020 – MEETING CANCELLED
Scrutiny Panel Chairman's briefing – 5 November 2020
<ol style="list-style-type: none"> 1. Reports from Arts Organisations (Mercury, The Arts Centre, FirstSite) 2. Work Programme 2020-21
Scrutiny Panel meeting - 15 December 2020
Scrutiny Panel Chairman's briefing – 10 December 2020
<ol style="list-style-type: none"> 1. Half Year 2020-21 Performance Report & Strategic Plan Action Plan progress 2. Colchester Commercial Holdings Ltd [TBC] 3. Work Programme 2020-21
Scrutiny Panel meeting - 26 January 2021
Scrutiny Panel Chairman's briefing – 21 January 2021
<ol style="list-style-type: none"> 1. 2021-22 Revenue Budget, Capital Programme, Medium Term Financial Forecast and Treasury Management Investment Strategy 2. Housing Revenue Accounts Estimate and Housing Investment Programme 3. Corporate Key Performance Indicator Targets for 2021-22 4. Colchester Borough Homes: Key Performance Indicator Targets for 2021-22 5. Work Programme 2020-21
Scrutiny Panel (Crime and Disorder Committee) - 16 February 2021
Scrutiny Panel Chairman's briefing – 11 February 2021
<ol style="list-style-type: none"> 1. Safer Colchester Partnership (Crime and Disorder Committee) 2. Work Programme 2020-21
Scrutiny Panel meeting– 16 March 2021
Scrutiny Panel Chairman's briefing – 11 March 2021
<ol style="list-style-type: none"> 1. Alternative ways of working and service provision involving partners and communities 2. Review of the Council's use of its property estate 3. Work Programme 2020-21