

9 November 2021

Report of	Assistant Director – Corporate and Improvement Services	Author	Owen Howell ☎ 282518
Title	Work Programme 2021-22		
Wards affected	Not applicable		

## 1. Executive Summary

- 1.1 This report sets out the current Work Programme 2021-2022 for the Scrutiny Panel. This provides details of the reports that are scheduled for each meeting during the municipal year.

## 2. Action Required

- 2.1 The Panel is asked to consider and approve the contents of the Work Programme for 2021-2022.

## 3. Background Information

- 3.1 The Panel's work programme evolves as the Municipal Year progresses and items of business are commenced and concluded. At each meeting the opportunity is taken for the work programme to be reviewed and, if necessary, amended according to current circumstances. The draft work programme for 2021-22 is appended to this report. This contains the items which are reviewed each year by the Panel.
- 3.2 The Forward Plan of Key Decisions is included as part of the work programme for the Scrutiny Panel, and this is included an **Appendix A**.
- 3.3 The Crime and Disorder Committee meeting on 15 February 2022 has been amended to be a Scrutiny Panel meeting, for the purpose of reviewing the draft business cases for projects within the Town Deal.
- 3.4 Portfolio Holder briefings have been programmed into the work programme. Councillor Crow, Portfolio Holder for Environment and Sustainability has confirmed that he is available to attend to give his briefing at the meeting on 15 March 2022.

## 4. Standard References

- 4.1 There are no particular references to publicity or consultation considerations, or financial, equality, diversity, human rights, community safety, health and safety, environmental and sustainability or risk management implications.

## **5. Strategic Plan References**

- 4.1 Scrutiny and challenge is integral to the delivery of the Strategic Plan 2020-2023 priorities and direction for the Borough as set out under the strategic themes of:
- [Tackling the climate challenge and leading sustainability](#)
  - [Creating safe, healthy and active communities](#)
  - [Delivering homes for people who need them](#)
  - [Growing a fair economy so everyone benefits](#)
  - [Celebrating our heritage and culture](#)
- 4.2 The Council recognises that effective local government relies on establishing and maintaining the public's confidence, and that setting high standards of self-governance provides a clear and demonstrable lead. Effective governance underpins the implementation and application of all aspects of the Council's work.

## **Appendices**

Appendix A – Scrutiny Panel Work Programme, 2021-22

Appendix B – Forward Plan of Key Decisions: 1 November 2021 – 28 February 2022

**Work Programme for 2021/22**

Scrutiny Panel meeting – <b>8 June 2021</b>
Scrutiny Panel Chairman's briefing – <b>3 June 2021</b>
1. Work Programme 2021-22
Scrutiny Panel meeting – <b>20 July 2021</b>
Scrutiny Panel Chairman's briefing – <b>15 July 2021</b>
<ol style="list-style-type: none"> <li>1. Year End 2020/21 Performance Report and Strategic Plan Action Plan 2018-21</li> <li>2. Budget Strategy and Transformation Programme</li> <li>3. Annual Scrutiny Report</li> <li>4. Work Programme 2021-22</li> </ol>
Scrutiny Panel meeting - <b>17 August 2021</b>
Scrutiny Panel Chairman's briefing – <b>12 August 2021</b>
<ol style="list-style-type: none"> <li>1. Town Deal</li> <li>2. Work Programme 2021-22</li> </ol>
Scrutiny Panel (Crime and Disorder Committee) - <b>14 September 2021</b>
Scrutiny Panel Chairman's briefing – <b>9 September 2021</b>
<ol style="list-style-type: none"> <li>1. Safer Colchester Partnership (Crime and Disorder Committee)</li> <li>2. Work Programme 2021-22</li> </ol>
Scrutiny Panel – <b>12 October 2021</b>
Scrutiny Panel Chairman's Briefing – <b>7 October 2021</b>
<ol style="list-style-type: none"> <li>1. <del>Portfolio Holder Briefing</del> [Apologies given by Cllr Crow]</li> <li>2. Review of Colchester Borough Homes: 2020-21 Performance</li> <li>3. Local Council Tax Support – Year 2022/23</li> <li>4. Budget Strategy for 2022-23</li> <li>5. Work Programme 2021-22</li> </ol>
Scrutiny Panel meeting - <b>9 November 2021</b>
Scrutiny Panel Chairman's briefing – <b>4 November 2021</b>
<ol style="list-style-type: none"> <li>1. Portfolio Holder Briefing from Cllr Dundas [Strategy and Leader of the Council]</li> <li>2. Work Programme 2021-22</li> </ol>
Scrutiny Panel meeting - <b>14 December 2021</b>
Scrutiny Panel Chairman's briefing – <b>9 December 2021</b>
<ol style="list-style-type: none"> <li>1. Portfolio Holder Briefing from Cllr Lissimore [Resources and Deputy Leader]</li> <li>2. Half Year 2021-22 Performance Report &amp; Strategic Plan Action Plan progress</li> <li>3. Budget Strategy for 2022-23</li> <li>4. Work Programme 2021-22</li> </ol>

<b>Scrutiny Panel meeting - 25 January 2022</b>
<b>Scrutiny Panel Chairman's briefing – 20 January 2022</b>
<ol style="list-style-type: none"> <li>1. Portfolio Holder Briefing from Cllr Oxford [Communities]</li> <li>2. 2022-23 Revenue Budget, Capital Programme, Medium Term Financial Forecast and Treasury Management Investment Strategy</li> <li>3. Housing Revenue Accounts Estimate and Housing Investment Programme</li> <li>4. Corporate Key Performance Indicator Targets for 2022-23</li> <li>5. Colchester Borough Homes: Key Performance Indicator Targets for 2022-23</li> <li>6. Work Programme 2021-22</li> </ol>
<b>Scrutiny Panel - 15 February 2022</b>
<b>Scrutiny Panel Chairman's briefing – 10 February 2022</b>
<ol style="list-style-type: none"> <li>1. <del>Safer Colchester Partnership (Crime and Disorder Committee)</del></li> <li>2. Portfolio Holder Briefing from Cllr Laws [Economy, Business and Heritage]</li> <li>3. Business cases of Town Deal projects</li> <li>4. Work Programme 2021-22</li> </ol>
<b>Scrutiny Panel meeting– 15 March 2022</b>
<b>Scrutiny Panel Chairman's briefing – 10 March 2022</b>
<ol style="list-style-type: none"> <li>1. Portfolio Holder Briefing from Cllr Ellis [Housing and Planning]</li> <li>2. Portfolio Holder Briefing from Cllr Crow [Environment and Sustainability]</li> <li>3. Reports from Arts Organisations (Mercury, The Arts Centre, FirstSite)</li> <li>4. One Colchester Partnership/Safer Colchester Partnership [TBC]</li> </ol>