

# COLCHESTER BOROUGH COUNCIL

## FORWARD PLAN OF KEY DECISIONS 1 April 2020 – 31 July 2020

During the period from 1 April 2020 – 31 July 2020\* Colchester Borough Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the Borough of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection at the Library and Community Hub, Colchester Central Library, 21 Trinity Square, Colchester and they are also published on the Council's website, [www.colchester.gov.uk](http://www.colchester.gov.uk)*

If you wish to request details of documents regarding the 'Key Decisions' outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker.

Contact details for the Council's various service departments are incorporated at the end of this plan.

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If you need help with reading or understanding this document please take it to the Library and Community Hub, Colchester Central Library, 21 Trinity Square, Colchester or telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

\*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers)	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
<b>Award of Contracts for Network Asset Builds under Local Full Fibre Network Fund Implementation</b>	Yes	March 2020	<p>Ian Vipond, Strategic Director for Policy and Place, in consultation with Councillor David King, Portfolio Holder for Business and Resources.</p> <p>Delegated authority was granted by Cabinet at its meeting on 20 November 2019 – see minute 396.</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Officer report	<p>Andrew Tyrrell Client Services Manager 01206 282390 <a href="mailto:Andrew.tyrrell@colchester.gov.uk">Andrew.tyrrell@colchester.gov.uk</a></p>
<b>The award of contracts for utility (Mains electrical supply) works related to “The Walk” and Colchester Northern Gateway</b>	Yes	March 2020	<p>Portfolio Holder for Commercial Services, Councillor Theresa Higgins</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Andrew Tyrrell Client Services Manager 01206 282390 <a href="mailto:Andrew.tyrrell@colchester.gov.uk">Andrew.tyrrell@colchester.gov.uk</a></p>

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<b>Award of contract for leased ICT equipment under Delegated Authority</b>	No	March 2020	Portfolio Holder for Business and Resources, Councillor David King  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Kieran Johnston Strategic ICT Manager 01206 507880 <a href="mailto:Kieran.johnston@colchester.gov.uk">Kieran.johnston@colchester.gov.uk</a>
<b>Appointment of Supplier for Internal Audit Services for the period 1 April 2020 to 31 March 2023</b>	No	March 2020	Portfolio Holder for Business and Resources, Councillor David King  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Hayley McGrath Corporate Governance Manager 01206 508902 <a href="mailto:Hayley.mcgrath@colchester.gov.uk">Hayley.mcgrath@colchester.gov.uk</a>

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<b>Update on Turnstone Development at Northern Gateway</b>	Yes	11 March 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan)  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Ian Vipond Assistant Director, Policy and Place 01206 282717 ian.vipond@colchester.gov.uk
<b>Annual Review of the Business Plans of Council's Wholly Owned Business Plans</b>	Yes	11 March 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan)  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Andrew Tyrrell Client Services Manager 01206 282390 <a href="mailto:Andrew.tyrrell@colchester.gov.uk">Andrew.tyrrell@colchester.gov.uk</a>

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<b>Fleet Procurement</b>	No	11 March 2020	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Rosa Tanfield Group Manager Neighbourhood Services 03300 538047 <a href="mailto:Rosa.tanfield@colchester.gov.uk">Rosa.tanfield@colchester.gov.uk</a></p>
<b>Review of Operation and Fees, Colchester Charter market</b>	No	11 March 2020	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Rosa Tanfield Group Manager Neighbourhood Services 03300 538047 <a href="mailto:Rosa.tanfield@colchester.gov.uk">Rosa.tanfield@colchester.gov.uk</a></p>

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<b>Request for Delegated Authority for the Award of HRA Contracts 2020</b>	No	11 March 2020	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Clare Lawrance Client Asset Manager 01206 282506 <a href="mailto:Clare.lawrance@colchester.gov.uk">Clare.lawrance@colchester.gov.uk</a></p>
<b>Better Colchester Strategic Plan</b>	No	11 March 2020	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Dan Gascoyne Chief Operating Officer 01206 282294 <a href="mailto:Dan.gascoyne@colchester.gov.uk">Dan.gascoyne@colchester.gov.uk</a></p>

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The award of a contract for “The Walk” at Colchester Northern Gateway	No	April 2020	Portfolio Holder for Commercial Services, Councillor Theresa Higgins  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Andrew Tyrrell Client Services Manager 01206 282390 <a href="mailto:Andrew.tyrrell@colchester.gov.uk">Andrew.tyrrell@colchester.gov.uk</a>
Award of Contract for the Colchester Northern Gateway Heat Network	Yes	8 July 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King, Lilley and Luxford Vaughan)  Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report and tender analysis	Andrew Tyrrell Client Services Manager 01206 282390 <a href="mailto:Andrew.tyrrell@colchester.gov.uk">Andrew.tyrrell@colchester.gov.uk</a>

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