

## Appendix B

### Evaluation Criteria

The evaluation criteria for the ITT Bid evaluation are designed to allow the selection of the Bid that represents the Most Economically Advantageous Tender, rather than lowest price alone, which will be that which is judged to offer the optimum combination of service capability, quality, deliverability and other areas as detailed in the ITT and Bid price.

Please see the table below for the weighting and scoring:

Criteria	Weighting	Scoring
<b>Commercial (Price)</b>	<b>60%</b>	
<b>Technical</b>	<b>40%</b>	
Compliance with specific requirements of the Technical Specification	Sub-weighting	
Service Delivery *	30	0-5
Staffing and Training *	20	0-5
Plant and Machinery *	10	0-5
Performance Measures & Continuous Improvement *	10	0-5
Social Value	8	0-5
Customer Service and communication	5	0-5
Environmental sustainability	7	0-5
Health and safety	5	0-5
Contract mobilisation and hand over plan	5	0-5
Sub-contracting arrangements	Acceptable	Y/N
<b>Evaluation total</b>	<b>100%</b>	

\* Bidders will be required to submit separate responses for each element

### Scoring Mechanism

Bidder responses will be scored using the table below:

Score	Description	General rationale
<b>5</b>	<b>Excellent</b>	Superior, beyond expectations; offers an excellent level of performance which exceeds notional requirements; represents industry best practice.
<b>4</b>	<b>Very good</b>	Very good, negligible risk of failure; satisfies the selection criteria in all respects. Highly competent and above average.
<b>3</b>	<b>Satisfactory</b>	Satisfies all requirements, average, acceptable and compliant; successful completion highly probable, no shortcomings apparent.

<b>2</b>	<b>Minor Shortcomings</b>	Acceptable and mainly compliant, generally meets the requirements except for minor aspects and shortcomings, successful completion likely.
<b>1</b>	<b>Poor</b>	Marginally adequate, does not satisfy all requirements, successful completion uncertain, concerns regarding competence or capacity and ability to successfully fulfil the contract requirements.
<b>0</b>	<b>Unsatisfactory</b>	Non-compliant - fails to satisfy requirements.

The score will then be multiplied by the weighting to give a final score for that method statement.

**The minimum acceptable score for each question is 2. Suppliers scoring '1' or '0' on individual questions may be discounted from the tender process. Bidders who fail to achieve 40% of the available scores in an individual lot will be rejected from that lot.**