

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
3 October 2020 – 20 November 2020**

Portfolio – Business and Resources					
Date	Number	Report Title	Author	Decision	Result
10/11/20	OFF-002-2-	Use of The Old Library by Colchester Amphora Trading Ltd	Andrew Tyrrell	To approve the inclusion of the Old Library (West Stockwell Street) as part of the lease for The Town Hall, to, Colchester Amphora Trading Ltd, for a term of up to 7 years. To commit to a one-off expenditure of up to £53,000 required to bring the Old Library back into beneficial commercial use. To delegate all subsequent, consequential, details relating to the above lease and financial arrangements to the Assistant Director for Place & Client Services, in consultation with the Portfolio Holder for Business and Resources. To note that “The Cells” and “Court Rooms” will continue to be commercially marketed.	Decision agreed 17/11/20

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Portfolio – Commercial Services					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Communities, Well Being and Public Safety					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Culture and Performance					
Date	Number	Report Title	Author	Decision	Result
8/10/20	CUL-002-20	Proposed Consultation Response to the Planning for the Future White Paper	Karen Syrett	To submit the proposed response to the Ministry of Housing, Communities and Local Government by the deadline on 29th October	Decision agreed 29/10/20

Portfolio – Customers					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

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Portfolio – Housing					
Date	Number	Report Title	Author	Decision	Result
3/11/20	HOU-007-20	Award of Contract Arrangement for Works in the 100 Homes Project	Clare Lawrance	<p>To award a side letter to the existing contract with Breyer Group for Voids Works to the Housing Stock.</p> <p>To agree that in the event of any unforeseen issue(s) in proceeding with the above arrangement, a procurement exercise be undertaken to appoint a new contractor.</p>	Decision agreed 18/11/20
5/11/20	HOU-008-20	Award of contract for the replacement of 100 kitchens in the housing stock	Clare Lawrance	<p>To award a contract to Seagers for the replacement of 100 Kitchens in the Social Housing Stock.</p> <p>To agree that in the event of any unforeseen issue(s) in proceeding with the above first-placed contractor, the contract would then be awarded sequentially to the second-placed, or third-placed contractors in order.</p>	Decision agreed 19/11/20
6/11/20	HOU-009-20	Electrical Safety and Testing Policy	Suzanne Norton	Approval of the updated Policy	Decision agreed 13/11/20

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19/11/20	HOU-11-20	Award of Contract for the Build of New Council Homes at Military Road	Andrew Tyrell Martin Leek	<p>To award a contract to T J Evers Limited for the construction of 8 new council homes (2 x 2-bedroom mews houses, 3 x 1-bedroom flats and 3 x 2-bedroom flats) at Military Road.</p> <p>To agree that in the event of any unforeseen issue(s) in proceeding with the above contractor, the contract would then be awarded sequentially to the next-placed contractors.</p> <p>To note that once awarded, the Assistant Director for Place & Client Services was previously delegated authority (via Cabinet decision dated 8 July 2020), in consultation with the Portfolio Holder for Housing, to agree and implement all consequential contractual, legal, financial or other related matters for the contracted project through to completion and occupation of the new homes.</p>	Call in period due to expire on 2 December
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Portfolio – Strategy					
Date	Number	Report Title	Author	Decision	Result
18/11/20	STR-002-20	COVID19 – Business Grants	Samantha Preston	<p>To agree to the approach for distributing the mandatory government grant schemes.</p> <p>To approve the local discretionary scheme for the Additional Restrictions Grant and Local Restrictions Support Grant (open).</p> <p>To approve the release of payment of the business grants to those businesses within the Borough which meet the criteria as detailed in this report.</p> <p>To delegate decisions on any minor technical changes to the Assistant Director for Customer, in consultation, where needed, with the Portfolio Holder for Business and Resources.</p>	Decision agreed 18/11/20

Portfolio – Waste, Environment and Transportation					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					