

Report of	Assistant Chief Executive	Author	Richard Clifford
Title	Trading Board Work Programme 2016-17		☎ 507832
Wards affected	Not Applicable		

This report concerns the work programme for the Trading Board 2016-17

1. Decision(s) Required

- 1.1 To note the Work Programme for the Trading Board.

2. Reasons for Decision(s)

- 2.1 The work programme is a standard item included on the agenda of all meetings of the Trading Board. It allows the Board to consider the scheduling of forthcoming items of business and to suggest additional items that fall within the Board's remit.

3. Alternative Options

- 3.1 It is open to the Board to agree amendments to the Work Programme.

4. Supporting Information

- 4.1 The current work programme is attached at Appendix 1. The updates on the Commercial Services will remain as the main focus of the Board's work in 2016-17 and this is reflected in the work programme.
- 4.2 The items on the Housing Development Company and the Corporate Asset Management Strategy have been rescheduled to the meeting on 23 November 2016. As requested by the Board at its meeting in August, the Annual Report 2017-17 has been added to meeting in January 2017 and the item requested on the Commercial Opportunities arising from the Essex Waste partnership has also been scheduled for that meeting.
- 4.3 It is open to the Board to suggest additional items that fall within the Board's remit be added to the work programme.

5. Strategic Plan References

- 5.1 The work of the Trading Board supports the key themes of Vibrant, Prosperous and Thriving in the Strategic Plan for 2015-18.

6. Standard References

- 6.1 There are no particular references to; publicity or consultation considerations; or financial; equality, diversity and human rights; community safety; health and safety or risk management implications.

Trading Board 2016-17 Work Programme

Date of Meeting	Scheduled items of business
22 June 2016	Commercial Development reports Business Building Control (Cabinet paper) Events Business Update
3 August 2016	Commercial Development reports Business Public Sector Reform Commercial Opportunities
28 September 2016	Commercial Development reports Business Building Control Update
23 November 2016	Commercial Development and Procurement reports Business Housing Development Company Approval of Corporate Asset Management Strategy
25 January 2017	Commercial Development reports Business Annual Report 2016-17 (first draft) Commercial Opportunities arising from Essex Waste Partnership
22 March 2017	Commercial Development reports Business Annual Report 2016-17
Items to be Scheduled	Trading Arrangements Commercial Opportunities arising from “One Contact, One Service”