

Report of	Head of Operational Services	Author	Andrew Rogan and Alison Shaw
Title	Contract Award for Liquid Fuels		☎ 282297
Wards affected	Not applicable		

**This report concerns a Decision to Award a Contract For the Supply of
Liquid Fuels**

1. Decision(s) Required

- 1.1 To award a contract for the supply of liquid fuels (diesel, gas oil and 'adblue' diesel) to be supplied to Shrub End depot for use by the range of vehicles that make up the Council's fleet, across a range of services, for the period 1 November 2016 – 31 October 2019 to Certas.

2. Reasons for Decision(s)

- 2.1 The current contract for the supply of fuel to the Shrub End Depot for use by the Council's fleet vehicles is due to expire on 1 November 2016 and therefore a new contractual arrangement needs to be put in place. The supply of fuel is critical to the day to day operation of many of the Council services in particular frontline services.
- 2.2 It is proposed to award the contract to Certas, under the National ESPO Liquid Fuels Framework.

3. Alternative Options

- 3.1 A more time-consuming Official Journal of the European Union (OJEU) compliant tender would be required if the Council did not use the framework agreement.

4. Supporting Information

- 4.1 The requirement for liquid fuels over a 3-year term (01-11-2016 to 31-10- 2019) has an estimated value in the region of £1,200,000. Annual spend is approximately £600,000 per year , However this can fluctuate along with global oil prices. Therefore, any contracts to be awarded by the Council have to comply with the [Public Contracts Regulations 2015](#).
- 4.2 The contract will be awarded under the [ESPO Liquid Fuels Framework – 301-2016](#), which the Council is entitled to use as a local government authority and also is compliant under the Public Contract Regulations. This framework provides the council with best value and necessary flexibility to meet our requirements.
- 4.3 Within the framework, there is a single supplier for this region which allows for direct award without the need for any further competition.

- 4.4 The framework agreement has pre-agreed terms and conditions of contract with established clear quality standards and pricing competitiveness.

5. Proposals

- 5.1 To approve the award of the contract for the supply of liquid fuels (diesel, gas oil and 'ad blue' diesel) to the Shrub End depot for use by the Council's fleet vehicles for the period 1 November 2016 – 31 October 2019 to Certas.

6. Strategic Plan References

- 6.1 This decision will support the goals within the Strategic Plan through the purchase of essential commodities in an efficient and effective way and at competitive market prices.

7. Publicity Considerations

- 7.1 The decision will be communicated through an OJEU-compliant (Official Journal of the European Union) contract award notice that will be published in accordance with the Public Contracts Regulations 2015. In addition, relevant details will be included within the Council's Contracts Register that is published through Datashare.

8. Standard References

- 8.1 There are no particular references to consultation or financial, equality, diversity and human rights, community safety, health and safety or risk management implications.

Background Papers – None