

COLCHESTER BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 February 2021 – 31 May 2021

During the period from 1 February 2021 – 31 May 2021* Colchester Borough Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the Borough of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email democratic.services@colchester.gov.uk

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council's website, www.colchester.gov.uk*

If you wish to request details of documents regarding the 'Key Decisions' outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker.

Contact details for the Council's various service departments are incorporated at the end of this plan.

If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers)	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Award of Contract for the Supply of an Integrated Parking System	No	January 2021	Portfolio Holder for Communities, Wellbeing and Public Safety Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report, framework links	Richard Walker Parking Partnership Group Manager 01206 282708 richard.walker@colchester.gov.uk
Award of Contract for Light Vehicles	Yes	January 2021	Dan Gascoyne, Chief Operating Officer, in consultation with Councillor Martin Goss, Portfolio Holder for Waste, Environment and Transportation, under delegated authority from Cabinet Please contact via	Officer report	Robert Doran Fleet and Depot Contract Manager 01206 282612 Robert.Doran@colchester.gov.uk

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Matters Relating to Third Party Rights at Queen St	Yes	27 January 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report and plans	Ian Vipond Strategic Director, Policy and Place 01206 282717 ian.vipond@colchester.gov.uk
Covid 19 Recovery Business Case for Council Efficiency and Transformation Programme	No	27 January 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Richard Block Assistant Director, Corporate and Improvement Services 01206 506825 Richard.block@colchester.gov.uk

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2021/22 General Fund Revenue Budget, Capital Programme and Medium Term Financial Forecast – Cabinet will consider the 2021/22 General Fund Revenue Budget and make a recommendation to Council.	No	27 January 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Paul Cook Head of Finance 01206 505861 Paul.cookx@colcehster.gov.uk
Housing Revenue Account Estimates 2021/22 To approve the HRA Estimates 2021/22	No	27 January 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Darren Brown Finance Manager 01206 282291 Darren.brown@colchester.gov.uk

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Housing Investment Programme 2021/22 To approve the Housing Investment Programme 2021/22	No	27 January 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Darren Brown Finance Manager 01206 282291 Darren.brown@colchester.gov.uk
Delegation of authority to award the contract for construction works at St Nicholas Square to be made by the Portfolio Holder for Business and Resources in order to meet delivery timelines set by the Ministry of Housing and Local Government	No	27 January 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report, site plans	Mandy Jones Assistant Director, Place and Client Services 01206 282501 mandy.jones@colchester.gov.uk

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Future Governance of the Council's Major Capital Investment	Yes	27 January 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report,	Paul Cook Head of Finance 01206 505861 Paul.cookx@colcehster.gov.uk
Middleborough Car Park Lease Surrender To agree to surrender the Council's lease for 225 parking spaces on the lower levels of Middleborough Car Park for a reverse premium sum of £680k less the Council's repairing obligation towards	Yes	27 January 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report,	Rory Doyle Assistant Director Environment 01206 507885 Rory.doyle@colchester.gov.uk

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Update on Proposed New Grow-on Business Centre in Queen Street	Yes	3 February 2021	Revolving Investment Fund Committee (Cllrs Cory, J Young, Higgins and King) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Committee report	Matthew Brown Economic Development Manager 01206 507348 matthew.brown@colchester.gov.uk
Approval of Award of Contract for Replacement Windows and Doors	Yes	February/March 2021	Portfolio Holder for Housing, Councillor Adam Fox Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Clare Lawrance Client Asset Manager 01206 282506 Clare.lawrance@colchester.gov.uk

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Colchester Youth Zone	Yes	10 March 2021	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report and tender analysis	<p>Joanne Besant Community Enabling Manager 07956 343 985 Joanne.besant@colchester.gov.uk</p>
Award of contract for construction works for Stanway Community Facility on the Western Bypass	Yes	10 March 2021	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report,	<p>Joanne Besant Community Enabling Manager 07956 343 985 Joanne.besant@colchester.gov.uk</p>

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Colchester Northern Gateway – Utility Infrastructure (Approval to enter contracts for the provision of the prime utilities)	No	10 March 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report with supporting documents and plans	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk
Colchester Northern Gateway – Turnstone Leisure Development (Approval to enter the Income Strip Agreement)	Yes	10 March 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report with supporting documents and plans	Ian Vipond Strategic Director, Policy and Place 01206 282717 ian.vipond@colchester.gov.uk

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Town Deal Update: (to consider any further implications arising from progressing Town Deal programme to business case development and delivery}	No	10 March 2021	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King and Lilley) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report with supporting documents and plans	Matthew Brown Economic Development Manager 01206 507348 matthew.brown@colchester.gov.uk
Award of Contract for the Colchester Northern Gateway Heat Network	Yes	May 2021	Portfolio Holder for Commercial Services (Cllr T. Higgins) in consultation with the Assistant Director, Place and Client Services Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report and tender analysis	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk

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Award of Contract for External Decorations Contract 2021	Yes	March 2021	Portfolio Holder for Housing, Councillor Adam Fox Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report, including summary of procurement exercise	Clare Lawrance Client Asset Manager 01206 282506 Clare.lawrance@colchester.gov.uk
Award of Contract for Heating Renewals	Yes	June 2021	Portfolio Holder for Housing, Councillor Adam Fox Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Clare Lawrance Client Asset Manager 01206 282506 Clare.lawrance@colchester.gov.uk

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