

COLCHESTER BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 November 2022 – 28 February 2023

During the period from 1 November 2022 – 28 February 2023* Colchester Borough Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the Borough of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email democratic.services@colchester.gov.uk

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council's website, www.colchester.gov.uk*

If you wish to request details of documents regarding the 'Key Decisions' outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker. Details of the decision makers are correct at the time of publication.

Contact details for the Council's various service departments are incorporated at the end of this plan.

If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Approval to complete the purchase of land/property at ‘The Centre’ Greenstead from Notting Hill Genesis, using funding received via the Estates Regeneration Fund	No	October 2022	Portfolio Holder for Resources, Councillor Mark Cory Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Daniel Barton Greenstead and Youth (Town Deal) Projects Manager 01206 282912: Daniel.Barton@colchester.gov.uk
Award of Contract for Unadopted Roads within Council Housing Estates – HIP Programme	Yes	October 2022	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Geoff Beales Client Services Manager 01206 506514 geoff.beales@colchester.gov.uk

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Award of Contract for Voids works contract	Yes	October 2022	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Geoff Beales Client Services Manager 01206 506514 geoff.beales@colchester.gov.uk
New Senior Management Team Arrangements and Structure The report will provide details of proposed new Senior Management Team arrangements including a proposed structure.	No	16 November 2022	Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Pam Donnelly Chief Executive Pamela.donnelly@colchester.gov.uk 01026 282211

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Sale of Land at Northern Gateway, Colchester	Yes	16 November 2022	<p>Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Mandy Jones Assistant Director, Place and Client Services mandy.jones@colchester.gov.uk 01206 282501</p>
2023-24 Budget Update, Transformation Proposals and Fees and Charges	No	16 November 2022	<p>Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report Schedule of draft fees and charges	<p>Paul Cook Head of Finance paul.cookx@colchester.gov.uk</p>

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Officer Pay Policy Statement 2023-24	No	16 November 2022	<p>Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report Draft Officer Pay Policy Statement 2023-24	<p>Jess Douglas Strategic People and Performance Manager Jessica.douglas@colchester.gov.uk 01206 282239</p>
Local Council Tax Support Scheme	No	16 November 2022 or 25 January 2023	<p>Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report, draft Scheme	<p>Sam Preston Group Manager, Customer Samantha.preston@colchester.gov.uk 07966237492</p>

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Delegation for the awards of contracts related to the development of affordable homes under the New Council Housebuilding Programmes “Phase 3 Garage Sites”	No	16 November 2022	Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Andrew Tyrrell Client and Business Manager andrew.tyrrell@colchester.gov.uk 01206 2822390
Commercial Reform of the Northern Gateway Heat Network	Yes	16 November 2022	Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Andrew Tyrrell Client and Business Manager andrew.tyrrell@colchester.gov.uk 01206 2822390

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Award of a contract for the construction of affordable homes at Cross Cottages, Boxted	Yes	December 2022	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Andrew Tyrrell Client and Business Manager andrew.tyrrell@colchester.gov.uk 01206 2822390
Housing Revenue Account Fees and Charges 2023 – 2024 To agree the Housing Revenue Account fees and charges for 2023-2024	No	December 2022	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report, including schedule of charges	Geoff Beales Client Services Manager geoff.beales@colchester.gov.uk 01206 506514

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Award of the Contract for the Construction of the Renewable Heat Network Energy Centre and at the Northern Gateway	Yes	25 January 2023	<p>Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Andrew Tyrrell Client and Business Manager andrew.tyrrell@colchester.gov.uk 01206 2822390</p>
2023-24 Budget, Council Tax and Medium Term Financial Forecast	No	25 January 2023	<p>Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Paul Cook Head of Finance paul.cookx@colhester.gov.uk</p>

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Housing Revenue Estimates 2023-24	No	25 January 2023	<p>Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Darren Brown Finance Manager darren.brown@colchester.gov.uk 01206 282891</p>
Housing Investment Programme 2023-24	No	25 January 2023	<p>Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Darren Brown Finance Manager darren.brown@colchester.gov.uk 01206 282891</p>

CONTACT DETAILS FOR COLCHESTER BOROUGH COUNCIL

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