

Cabinet Meeting

**Grand Jury Room, Town Hall, High Street,
Colchester, CO1 1PJ
Wednesday, 07 June 2023 at 18:00**

The Cabinet deals with the implementation of all Council services, putting into effect the policies agreed by Full Council and making recommendations to Full Council on policy issues and the budget.

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published. Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

Audio Recording, Mobile phones and other devices

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chair / Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms.

Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester City Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

www.colchester.gov.uk

COLCHESTER CITY COUNCIL
Cabinet
Wednesday, 07 June 2023 at 18:00

Leader and Chair	Councillor King Councillor Burrows Councillor Cory Councillor Goss Councillor Jay Councillor Luxford Vaughan Councillor Smith Councillor Sommers
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AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Live Broadcast

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

1 Welcome and Announcements

The Chairman will welcome members of the public and Councillors to the meeting and remind those participating to mute their microphones when not talking. The Chairman will invite all Councillors and Officers participating in the meeting to introduce themselves.

2 Urgent Items

The Chair will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

3 Have Your Say! (Hybrid Cabinet Meetings)

Members of the public may make representations to Council meetings on any item on the agenda or any other matter relating to the business of Council. This can be made either in person at the meeting or by joining the meeting remotely and addressing the Council via Zoom. Each representation may be no more than three

minutes. Members of the public wishing to address Council remotely may register their wish to address the meeting by e-mailing democratic.services@colchester.gov.uk by 12.00 noon on the working day before the meeting. In addition, a written copy of the representation should be supplied for use in the event of technical difficulties preventing participation at the meeting itself.

There is no requirement to pre-register for those attending in person.

4 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other registerable interest or non-registerable interest.

5 Minutes of Previous Meeting

The Cabinet will be invited to confirm that the minutes of the meeting held on 12 April 2023 are a correct record.

12-04-23 public version

9 - 16

6 Decisions Reviewed by the Scrutiny Panel

The Cabinet will consider the outcome of a review of a decision by the Scrutiny Panel under the call-in procedure. At the time of the publication of this agenda, there were none.

7 Neighbourhoods and Waste

7(i) Garden Waste Collection Service

17 - 34

Cabinet will consider a report inviting it to approve the arrangements for the opt-in paid for Garden Waste service to replace the existing service and to agree the capital funding.

8 Housing

8(i) Acquisition of Seven New Build Homes from a Developer as Part of the Council's Housebuilding Programme

35 - 40

Cabinet will consider a report inviting it to approve the purchase of seven new build homes from a developer as part of the Council's Housebuilding Programme.

9	Strategy	
9(i)	New Scheme of Delegation to Officers Cabinet will consider a new Scheme of Delegation to Officers.	41 - 86
9(ii)	Appointments to External Organisations and Council Groups Cabinet will consider a report proposing appointments to a number of external organisations and Council groups and also provides a number of reports about the work undertaken by appointees to external organisations and Council groups in 2022-23.	87 - 100
10	Economy, Transformation and Performance	
10(i)	Renewal Ballot for Colchester City Centre Business Improvement District Cabinet will consider a report on the renewal proposals for the Colchester Business Improvement District for Colchester City Centre and authority to run the renewal ballot.	101 - 134
10(ii)	Corporate Key Performance Indicator Targets for 2023-2024 Cabinet will consider a report inviting it to set Corporate Key Performance Indicator Targets for 2023-2024.	135 - 150
10(iii)	Councillor Personal Development Plan Proposal Cabinet will consider a report setting out a proposed scheme of Personal Development Plans for Councillors.	151 - 162
10(iv)	Member Development Group Annual Report 2022-23 Cabinet will consider a report inviting it to receive and note the report of the Member Development Group on the work of the Group in the 2022-23 municipal year.	163 - 182
11	Exclusion of the Public (Cabinet) In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to exclude the public, including the press, from	

the meeting so that any items containing exempt information (for example personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

Part B

(not open to the public including the press)

12 Minutes - Approval of not for publication extract

- This report is not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial / business affairs of a particular person, including the authority holding information).

13 Housing - Part B

13(i) Acquisition of Seven New Build Homes from a Developer as Part of the Council's New Housebuilding Programme - Part B

Cabinet will consider a report providing not for publication information in respect of the report at item 8(i) on the agenda.