

Council Meeting

**Council Chamber, Town Hall, High Street,
Colchester, CO1 1PJ
Thursday, 13 February 2020 at 18:00**

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here: <http://www.colchester.gov.uk/haveyoursay>.

Audio Recording, Mobile phones and other devices

The Council audio records public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's website. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms. If you need help with reading or understanding this document please take it to the Library and Community Hub, Colchester Central Library, using the contact details below and we will try to provide a reading service, translation or other formats you may need.

Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Library and Community Hub, Colchester Central Library, 21 Trinity Square,
Colchester, CO1 1JB

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

www.colchester.gov.uk

COLCHESTER BOROUGH COUNCIL
Council
Thursday, 13 February 2020 at 18:00

TO ALL MEMBERS OF THE COUNCIL

Published 04/02/2020

You are hereby summoned to attend a meeting of the Council to be held at the Town Hall, Colchester on Thursday, 13 February 2020 at 18:00 for the transaction of the business stated below.



Chief Executive

AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that the business will be subject to short breaks at approximately 90 minute intervals.

Please note that Agenda items 1 to 6 are normally dealt with briefly.

1 Welcome and Announcements (Council)

The Mayor will welcome members of the public and Councillors and will ask the Chaplain to say a prayer. The Mayor will also remind everyone to use microphones at all times when they are speaking, explain action required in the event of an emergency, mobile phones switched to silent and audio-recording of the meeting.

2 Have Your Say! (Council)

The Mayor will invite members of the public to indicate if they wish to speak or present a petition on any item included on the agenda or any other matter relating to the business of the Council. Please indicate if you wish to speak at this point if your name has not been noted by Council staff.

3 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

- 4 **Minutes of the Previous Meeting (Council)**
A... Motion that the minutes of the meeting held on 5 December 2019 be confirmed as a correct record.
Minutes 051219 7 - 18
- 5 **Mayor's Announcements**
The Mayor to make announcements.
- 6 **Items (if any) referred under the Call-in Procedure (Council)**
The Council consider any items referred by the Scrutiny Panel under the Call-in Procedure because they are considered to be contrary to the policy framework of the Council or contrary to, or not wholly in accordance with, the budget.
- 7 **Recommendations of the Cabinet, Panels and Committees**
Council will consider the following recommendations:-
- 7(i) **2020-2021 Revenue Budget, New Strategic Priorities and the Medium Term Financial Forecast** 19 - 48
B... Motion that the recommendations contained in draft minute 412 of the Cabinet meeting and the recommendations contained in the reports by the Assistant Director Corporate and Improvement Services entitled Precept and Council Tax Levels 2020/21 and Supplementary Budget Report 2020/21 be approved and adopted.
- 7(ii) **Climate Emergency Action Plan** 49 - 52
C... Motion that the recommendation contained in draft minute 411 of the Cabinet meeting of 29 January 2020 be approved and adopted.
- 7(iii) **Safeguarding Policy and Suicide Protocol** 53 - 54
D... Motion that the recommendations contained in draft minute 420 of the Cabinet meeting of 29 January 2020 be approved and adopted.
- 7(iv) **Review of Local Code of Corporate Governance** 55 - 56
E... Motion that the recommendation contained in draft minute 193 of the Governance and Audit Committee meeting of 21 January 2020 be approved and adopted.
- 8 **Questions to Cabinet Members and Chairmen pursuant to Council Procedure Rule 10**
Cabinet members and Chairmen will receive and answer pre-notified questions in accordance with Council Procedure Rule 10(1) followed by any oral questions (not submitted in advance) in accordance with Council Procedure Rule 10(3).

(Note: a period of up to 60 minutes is available for pre-notified questions and oral questions by Members of the Council to Cabinet Members and Chairmen (or in their absence Deputy Chairmen)).
At the time of the publication of the Summons no pre-notified questions had been submitted.

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| 9 | Schedule of Portfolio Holder Decisions
To note the schedule of portfolio holder decisions covering the period 27 November 2019 - 4 February 2020. | 57 - 60 |
| 10 | Urgent Items (Council)
Council will consider any business not specified in the Summons which by reason of special circumstances the Mayor determines should be considered at the meeting as a matter of urgency. | |
| 11 | Reports Referred to in Recommendations
The reports specified below are submitted for information and referred to in the recommendations specified in item 7 of the agenda: | |
| | Revenue Budget, New Strategic Priorities and Medium Term Financial Forecast, report to Cabinet, 29 January 2020 | 61 - 110 |
| | Climate Emergency Action Plan, report to Cabinet, 29 January 2020 | 111 - 192 |
| | Safeguarding Policy and Suicide Protocol, report to Cabinet, 29 January 2020 | 193 - 240 |
| | Local Code of Corporate Governance, report to Governance and Audit Committee, 21 January 2020 | 241 - 272 |
| 12 | Exclusion of the Public (not Scrutiny or Executive)
In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972). | |

Part B
(not open to the public including the press)