

COLCHESTER BOROUGH COUNCIL

RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

Part A – To be completed by the appropriate Cabinet Member/Officer

Title of Report – Award of Contract for Delivery of Retrofit Installations to Combat Fuel Poverty– ref: 0365

Delegated Power

Management of Council owned housing stock and other related properties including the setting of rents.
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Decision Taken

To award a contract to Houghton & Sons Ltd to undertake the delivery of retrofit installations to combat fuel poverty.
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Key Decision

Yes

Forward Plan

Yes

Reasons for the Decision

Following evaluation of submitted bids against the scoring criteria, the recommended bidder submitted a bid that met the essential requirements and with the higher overall score. The bid offers the best combination of technical merit, social value benefits and pricing. The bid price is within the agreed budget.
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Alternative Options

- Not to award a contract, however this would result in a risk of not reaching the Governments targets for all homes to meet an energy rating of EPC C by 2030.
- To award a contract to an alternative bidder would not provide the Council with the best tendered bid as assessed against the published criteria and may result in legal challenge as the procurement process has been run in compliance with current legislation.

Conflict of Interest

None known

Dispensation by Head of Paid Service

N/A

Dispensation by Monitoring Officer

N/A

Approved by Portfolio Holder for Housing

Signature Councillor Paul Smith

Date 27 February 2024

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

Part B – To be completed by the Proper Officer (Democratic Services)

Portfolio Holder Decision Reference Number

HOU-019-23

Implementation Date

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on Tuesday 12 March 2024**

Call-in Procedure

The Decision Notice for this decision was published on the internet and placed in the Members' Room and the Customer Service Centre on **Tuesday 27 February 2024**

A request for reference to the Scrutiny Panel must be made by **5pm on Tuesday 12 March 2024**

Signature of Proper Officer
K Barnard