

19 January 2021

Report of	Assistant Director of Environment	Author	Richard Walker 282780
Title	Award of Contract for Integrated Parking System		
Wards affected	Not applicable		

1. Executive Summary

- 1.1. This report makes a recommendation for the award of a contract for the supply of an integrated parking system. The current contract is expiring, with the new contract anticipated to start on 01 February 2021.
- 1.2. The procurement of this contract has been conducted through the Eastern Shires Purchasing Organisation (ESPO) Parking Management Solutions framework (509), which is compliant with our requirements under the Public Contract Regulations 2015.

2. Recommended Decision

- 2.1. Award the contract for the supply of the integrated parking system to Chipside Ltd.

3. Reason for Recommended Decision

- 3.1. The direct award option within the framework agreement was used to conduct a desktop evaluation of pricing options and technical suitability. Chipside Ltd offered the most advantageous pricing and met our technical suitability requirements.
- 3.2. The bid price is within the agreed budget.

4. Alternative Options

- 4.1. To re-tender the service, however the commencement of this contract is planned for 01 February 2021 and repeating the procurement exercise would delay the start of the contract.

5. Background Information

- 5.1. The North Essex Parking Partnership (NEPP) provides services for a number of authorities across Essex including the County and Borough Councils through a Joint Committee arrangement to which other Districts are party. Colchester is the Partnership's lead authority and is the body responsible for contracting.
- 5.2. NEPP requires for its operation an integrated parking system – a software and hardware solution including notice processing, digital permits, cashless services and other equipment, in order to carry out its functions. NEPP currently operates a digital permit scheme in order to enable customers to park in car parks, residential areas and administer a number of other partnership activities.
- 5.3. A framework was selected from the Eastern Shires Purchasing Organisation (ESPO) with the Framework 509 and Lot 4 providing for our requirements including further systems development. A desktop exercise had been carried out including a comparison of prices and technical suitability for our needs.
- 5.4. Options for novation or assignment to a successor body of NEPP will be included within any contract awarded. The preferred contract length is 5 years.

6. Equality, Diversity and Human Rights implications

- 6.1. Through the Procurement Strategy, staff ensure that all procurement and purchasing documentation recognises, understands and supports CBC policies with regard to equal opportunities, diversity and human rights.

7. Standard References

- 7.1. The Strategic Plan sets out clearly the Council's priorities. All the services and projects delivered by staff are supported and enabled by the ICT equipment they use. The provision of appropriate systems therefore contributes directly to supporting delivery of the Strategic Plan priorities.

8. Consultation

- 8.1. Staff feedback in surveys has highlighted that access to suitable ICT equipment is seen as a priority requirement; increasingly so as a result of more homeworking following the pandemic.

9. Publicity Considerations

- 9.1. No external publicity considerations.

10. Financial implications

- 10.1. There are no financial considerations outside of approved budgets.

11. Health, Wellbeing and Community Safety Implications

- 11.1. Through this contract the Council will ensure that ICT is modern and efficient improving staff working experiences and enabling them to work flexibly and from home.

12. Health and Safety Implications

- 12.1. There are no Health and Safety implications arising from this decision.

13. Risk Management Implications

- 13.1. The Council has followed a compliant procurement process and as such, no risks are perceived to be associated with this decision.

14. Environmental and Sustainability Implications

- 14.1. The award of this contract will provide modern devices that run securely and efficiently. The specification for devices includes development for more focussed patrolling.

Appendices

Appendix A – Summary of scores for submitted bids (confidential).

Background Papers

None

Confidential.