



## Colchester Borough Council

**Premises Licence**

Granted under the Licensing Act 2003 s18

Colchester Borough Council  
 Licensing Team  
 PO Box 889  
 Rowan House, 33 Sheepen Road  
 Colchester CO3 3WG

Premises licence number: 089706

**PART 1 - PREMISES DETAILS**

Mirra  
 98 High Street  
 Colchester

**Post town:****Post code:** CO1 1TH**Telephone number at premises:****Date Licence Granted:** 13 July 2016**Regulated Activities authorised by this licence:**

|   |          |
|---|----------|
| Performance of Plays                              |          |
| Film Exhibitions                                  |          |
| Indoor Sporting Events                            |          |
| Boxing or Wrestling Entertainment                 |          |
| Performance of Live Music                         | Licensed |
| Playing of Recorded Music                         | Licensed |
| Performance of Dance                              |          |
| Other Music or Dance Entertainment (see Schedule) |          |
| Facilities for Making Music                       |          |
| Facilities for Dancing                            |          |
| Other Facilities for Music & Dance                |          |
| Late Night Refreshment                            | Licensed |
| Sale by Retail of Alcohol                         | Licensed |

| The times the licence authorises the carrying out of licensable activities:        |  |  |
|--|--|--|
| <b>a) The sale by retail of alcohol :-</b>   |  |  |
| Monday   | 09.00 to 23.00   |  |
| Tuesday  | 09.00 to 23.00   |  |
| Wednesday  | 09.00 to 23.00   |  |
| Thursday   | 09.00 to 23.00   |  |
| Friday   | 09.00 to 23.00   |  |
| Saturday   | 09.00 to 01.00   |  |
| Sunday   | 09.00 to 23.00   |  |
| Seasonal Variations  |  |  |
| Non-Standard Times   | Valentines Day: 09.00 to 02.00<br>Mothers Day: 09.00 to 02.00<br>Fathers Day: 09.00 to 02.00<br>Christmas Eve: 09.00 to 02.00<br>New Years Eve: 09.00 to 02.00 |  |
| On/Off Premises  | Alcohol may be served ON the premises  |  |
| Further Details  |  |  |
| <b>b) The provision of regulated entertainment and entertainment facilities: –</b> |  |  |
|  | <b>Performance of Plays</b>  | <b>Exhibition of Films</b>               |
| Monday   |  |  |
| Tuesday  |  |  |
| Wednesday  |  |  |
| Thursday   |  |  |
| Friday   |  |  |
| Saturday   |  |  |
| Sunday   |  |  |
| Seasonal Variations  |  |  |
| Non-Standard Times   |  |  |
| Indoors/Outdoors   |  |  |
| Further Details  |  |  |
|  | <b>Indoor Sporting Events</b>  | <b>Boxing or Wrestling Entertainment</b> |
| Monday   |  |  |
| Tuesday  |  |  |
| Wednesday  |  |  |
| Thursday   |  |  |
| Friday   |  |  |
| Saturday   |  |  |
| Sunday   |  |  |
| Seasonal Variations  |  |  |
| Non-Standard Times   |  |  |
| Indoors/Outdoors   |  |  |
| Further Details  |  |  |
|  | <b>Performance of Live Music</b>   | <b>Playing of Recorded Music</b>         |
| Monday   | 12.00 to 23.00   | 07.00 to 23.00                           |
| Tuesday  | 12.00 to 23.00   | 07.00 to 23.00                           |
| Wednesday  | 12.00 to 23.00   | 07.00 to 23.00                           |

|                            |  |                                 |
|----------------------------|--|---------------------------------|
| <b>Thursday</b>            | 12.00 to 23.00   | 07.00 to 23.00                  |
| <b>Friday</b>              | 12.00 to 23.00   | 07.00 to 23.00                  |
| <b>Saturday</b>            | 12.00 to 01.00   | 07.00 to 01.00                  |
| <b>Sunday</b>              | 12.00 to 23.00   | 07.00 to 23.00                  |
| <b>Seasonal Variations</b> |  |                                 |
| <b>Non-Standard Times</b>  | Valentines Day: 12.00 to 02.00<br>Mothers Day: 12.00 to 02.00<br>Fathers Day: 12.00 to 02.00<br>Christmas Eve: 12.00 to 02.00<br>New Years Eve: 12.00 to 02.00 |                                 |
| <b>Indoors/Outdoors</b>    | Activity may take place INDOORS  | Activity may take place INDOORS |
| <b>Further Details</b>     | Amplified live music will be played at the first floor seating area.   |                                 |

|                            | <b>Performance of Dance</b>                   | <b>Other Music or Dance Entertainment</b>                          |
|----------------------------|---|--|
| <b>Monday</b>              |   |  |
| <b>Tuesday</b>             |   |  |
| <b>Wednesday</b>           |   |  |
| <b>Thursday</b>            |   |  |
| <b>Friday</b>              |   |  |
| <b>Saturday</b>            |   |  |
| <b>Sunday</b>              |   |  |
| <b>Seasonal Variations</b> |   |  |
| <b>Non-Standard Times</b>  |   |  |
| <b>Indoors/Outdoors</b>    |   |  |
| <b>Further Details</b>     |   |  |
|                            | <b>Facilities for Making Music</b>            | <b>Facilities for Dancing</b>                                      |
| <b>Monday</b>              |   |  |
| <b>Tuesday</b>             |   |  |
| <b>Wednesday</b>           |   |  |
| <b>Thursday</b>            |   |  |
| <b>Friday</b>              |   |  |
| <b>Saturday</b>            |   |  |
| <b>Sunday</b>              |   |  |
| <b>Seasonal Variations</b> |   |  |
| <b>Non-Standard Times</b>  |   |  |
| <b>Indoors/Outdoors</b>    |   |  |
| <b>Further Details</b>     |   |  |
|                            | <b>Other Facilities for Music &amp; Dance</b> | <b>Late Night Refreshment</b>                                      |
| <b>Monday</b>              |   |  |
| <b>Tuesday</b>             |   |  |
| <b>Wednesday</b>           |   |  |
| <b>Thursday</b>            |   |  |
| <b>Friday</b>              |   |  |
| <b>Saturday</b>            |   | 23.00 to 01.00   |
| <b>Sunday</b>              |   |  |
| <b>Seasonal Variations</b> |   |  |
| <b>Non-Standard Times</b>  |   |  |
| <b>Indoors/Outdoors</b>    |   | The provision of Late Night Refreshments is permitted INDOORS only |

|                        |  |  |
|------------------------|--|--|
| <b>Further Details</b> |  |  |
|------------------------|--|--|

| <b>The Opening Hours of the Premises</b> |  |
|--|--|
| <b>Monday</b>                            | 07.00 to 23.00   |
| <b>Tuesday</b>                           | 07.00 to 23.00   |
| <b>Wednesday</b>                         | 07.00 to 23.00   |
| <b>Thursday</b>                          | 07.00 to 23.00   |
| <b>Friday</b>                            | 07.00 to 23.00   |
| <b>Saturday</b>                          | 07.00 to 01.00   |
| <b>Sunday</b>                            | 07.00 to 23.00   |
| <b>Seasonal Variations</b>               |  |
| <b>Non-Standard Times</b>                | Valentines Day: 07.00 to 02.00<br>Mothers Day: 07.00 to 02.00<br>Fathers Day: 07.00 to 02.00<br>Christmas Eve: 07.00 to 02.00<br>New Years Eve: 07.00 to 02.00 |

**Where the licence authorises supplies of alcohol, whether these are on and/or off supplies:**  
Alcohol may be served ON the premises

| <b>PART 2</b>  |                         |
|--|-------------------------|
| <b>Name, (registered) address, telephone number and e-mail (where relevant) of holder(s) of premises licence</b> |                         |
| <b>Licence Holder 1</b>  | <b>Licence Holder 2</b> |
| Mr Ismet Cam   |                         |

**Registered number of holder; for example, company number, charity number (where applicable):**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:**  
Mr Harun Karali

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol:**



Richard Block  
**Assistant Director Environment**

**Date of Issue:** 6 February 2018

## **Annex 1 – Mandatory Conditions**

### **All supplies of alcohol**

1. No sale/supply of alcohol shall be made under the premises licence-
  - a. At a time when there is no designated premises supervisor in respect of the premises licence; or
  - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made, or authorised by a person who holds a personal licence.

### **Drinks promotions**

3(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

3(2) In this paragraph, an irresponsible promotion means one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises.

- a. games or other activities which require or encourage, or are designed to require or encourage, individuals to –
  - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
  - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
- b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
- c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
- d. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
- e. dispensing alcohol directly by one person into the mouth of another (other than where that person is unable to drink without assistance by reason of a disability).

### **Provision of water**

4. The responsible person must ensure that free portable water is provided on request to customers where it is reasonably available.

### **Age verification policy**

5(1) The premises licence holder or club premises certificate holder must ensure that the an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

5(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

5(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either-

- a. a holographic mark; or
- b. an ultraviolet feature.

### **Alcoholic drink measures**

6. The responsible person must ensure that—

- a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
  - (i) beer or cider: ½ pint;
  - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
  - (iii) still wine in a glass: 125 ml; and
- b. these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c. where a customer does not in relation to the sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available

### **Minimum Drinks Pricing**

7(1). A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

7(2) For the purposes of the condition set out in paragraph (1)-

- a. “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979
- b. “permitted price” is the price found by applying the formula-  
 $P = D + (D \times V)$   
Where –
  - (i) P is the permitted price
  - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of alcohol, and
  - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of alcohol;
- c. “relevant person” means, in relation to premises in respect of which there is in force a premises licence –
  - (i) The holder of the premises licence
  - (ii) The designated premises supervisor (if any) in respect of such a licence, or
  - (iii) The personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d. “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the members or officer to prevent the supply in question; and
- e. “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

7(3) Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from the paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7(4)(1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) or paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (2the second day”) as a result of a change to the rate of duty or value added tax.

7(4)(2) The permitted price which would apply on the first day applied to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Door supervision**

8. Where a premises licence includes a condition that at specified times one or more individuals must be present at the premises to carry out security activity, they must be licensed by the Security Industry Authority.

### **Exhibition of films**

9(1). Any exhibition of films must be screened in accordance with the category issued by the British Board of Film Classification (BBFC) certification.

9(2). Admission of persons under the age of 18 shall be restricted in accordance with any recommendation made by the above film classification body and any guidance issued under the licensing authority's Statement of Licensing Policy.

### **Annex 2 – Embedded Restrictions - None listed**

### **Annex 3 – Conditions Carried Forward on Conversion - None listed**

### **Annex 4 – Conditions Consistent with the Operating Schedule**

#### **General - all objectives**

To ensure all licensing objectives are met for the prevention of crime and disorder, protection of public safety, prevention of public nuisance and the protection of children from harm by:

- Installing, operating and maintaining a CCTV camera system in compliance with Police requirements. The system will record in real time and operate while the premises are open for licensable activities. The recordings are to be kept for a minimum period of 31 days and made available to an Authorised Officer or a Police Officer (subject to the Data Protection Act 1998) within 24 hours of any request;
- Having the Designated Premises Supervisor or a Duty Manager during the absence of the DPS on the premises at all times while the licensable activities are carried out;
- Providing adequate lighting; the premises will be lit with adequate lighting to ensure that all areas are clearly visible during operating hours. Emergency lighting will be installed as per the plans accompanying this application to ensure public safely egress from the premises during a power cut and/or emergency;
- Ensuring safe evacuation from the premises by training staff to implement an emergency exit plan;
- Providing an additional exit from the premises with clear signs showing the means of escape routes to ensure safe egress from the premises in the event of an emergency. The additional will located to the rear of the premises leading to a safe outdoor area;
- All fire exits and means of escape are signed in accordance with BS5499
- Age restrictions: The Designated Premises Supervisor will ensure that staff are trained prior to commencement of their employment about age restricted products and ensure that they sign a training log to confirm that they have understood the training. The training shall include the assessment of age; making a challenge; acceptable proof of age; and recording refusals;
- No alcohol will be sold to anyone under the age of 25 unless they have provided convincing evidence of their age and they are aged over 18;

- Ensuring that all electronic tills automatically prompt the seller to check the age of the buyer when alcoholic products are entered for sale into the till;
- Staff training - staff will be trained in the following areas to ensure they are equipped with good knowledge of what is and is not permitted on the premises:
  1. What to do if they think that there is a customer behaviour problem or one is likely to occur.
  2. What to do and any special responsibilities in case of fire or any other emergency likely to lead to the evacuation of the premises.
  3. Where the supply of alcohol is concerned or where any age restriction is applicable training should be given and maintained.
  4. What is acceptable proof of age identification and what is not, as the names of cards may change or and new cards introduced having gained the PASS accreditation.
  5. Staff should know what would be expected of them if an incident occurred and potentially that if a court case ensued that they may have to give evidence.
  6. What the drug policy is and what to do if drug are found on the premises.
  7. What to do if they feel threatened or feel they are at risk how best to deal with such situations.
  8. Ensuring that all staff are trained to maintain the refusals book, enter sales correctly on the tills so that the prompts show when appropriate and monitor staff to ensure their training is put into practice.
- A training log will be maintained and all staff will sign this log to show what training they received and when. This log is to be available for Police and/or Local Authority inspection on demand.
- No alcohol will be sold to someone over 18 if the staff know, or have reason to believe, that the alcohol is being purchased for someone who is under 18 years old.

### **Prevention of Crime & Disorder**

- To install, operate and maintain a CCTV camera system in compliance with Police requirements. The system will record in real time and operate while the premises are open for licensable activities. The recordings are to be kept for a minimum period of 31 days and made available to an Authorised Officer or a Police Officer (subject to the Data Protection Act 1998) within 24 hours of any request.
- CCTV footage to show clear head and shoulders images of all customers entering the premises
- CCTV to cover the and inside and outside of the premises
- Sufficient numbers of staff will be trained on how to access, search and download footage from the CCTV system such that there is always a member of staff capable of downloading the footage in the premises. Where a member of staff is not available the system installer/maintainer/technician must be contactable to download the footage.
- Display signs to inform customers that CCTV is in use at the premises
- Measures to be agreed with the Police to reduce crime and disorder. The development of good relations with local police officers will be beneficial in preventing incidents occurring in the premises. If customers become accustomed to policemen being frequent visitors, problem behaviour can be discouraged. Additionally, records will kept of any crime or disorder incidents and where sales of alcohol have been refused (in the Refusal Book) to help the police and local authority monitoring. This log is to be available for Police and/or Local Authority inspection on demand.
- Display clear signs stating that anti-social behaviour will not be tolerated
- Provision of emergency lighting to provide lighting in the event of a power cut



- Provision of additional escape routes; there are two escape routes from the premises
- First Aid provision: a first aid box is to be available at the premises at all times and the staff will be trained to provide first aid in the event of an incident within the premises.

### **Public Safety**

- To meet all health and safety objectives within the property: mainly complying with Health and Safety at Work etc Act 1974, Building Regulations Part B (Fire Safety) and Part M (Access to and use of Buildings)
- To install a Fire detection and alarm system to ensure that public safety is optimised at all times. The accompanying plans show all fire exits and positions of fire detection equipment and exits;
- All fire exits and means of escape are signed in accordance with BS5499;
- Provision of emergency lighting to provide lighting in areas of the premises during the event of a power cut or similar emergency
- The Designated Premises Supervisor will regularly liaise with local police to ensure that necessary measures are adopted to ensure a collaborative and integrated effort is spent for the safety of the public.
- Training of staff on a regular basis to ensure that their knowledge of measures to maintain public safety is up-to-date at all times.  
Staff should be trained to know what to do during an incident within the premises and be aware of risks that could compromise/infringe on public safety.
- Regularly test and check the working order of fire detection system, alarm system, CCTV system, emergency lighting other measures installed for the safety of the public.
- Do not sell alcohol to under age people(s), drunk people or officers on duty. Always check ID when in doubt.

### **Prevention of Public Nuisance**

- The sale of alcohol for consumption on the premises and the playing of live amplified music will be both permanent licensable activities.
- The licensable activities to stop at 23:00 hours on weekdays and Sunday's and at 01:00 hours on Saturdays with the exception of Valentine's Day, Mother's Day, Father's Day, Christmas Eve and New Year's to stop at 02:00 hours.
- Clear notices and to be displayed at entrances and exits warning customers to leave premises in a quiet and orderly manner.
- Taking all the necessary measurements to keep noise to a minimum at all times. Display signs asking customers to leave the premises quietly.
- Keep windows, doors etc closed - NB: for health and safety reasons the premises will be properly ventilated and access to emergency exits will not be obstructed/ restricted.
- Speakers will be kept inside the premises, and not positioned near to openings such as doors or windows.
- No music will be played or directed outside the premises as a means of attracting custom.
- All sound amplification systems to be played through a sound limiting device.

- Only in-house speakers with anti-vibration mounts to be used rather than artist and DJ speaker systems.
- The Designated Premises Supervisor will ensure all staff, DJs and artists understand the in-house noise control requirements.
- Relaxing or calming music will be played towards the end of an event and to allow customers' hearing to adjust before they leave the premises in order to ensure they are more likely to be quieter as they leave.
- A specific taxi firm will be designated for staff and customers to use and ensure that taxi drivers do not use the vehicle horn to attract attention.
- Considerate loading/unloading arrangements: all deliveries will be accepted only between the hours of 08:00 to 19:00.
- A waste management arrangement to be put in place to ensure that all waste generated from the premises is disposed of in a suitable way in order to ensure no nuisance is caused to the immediate neighbours and local residents.
- Regular monitoring checks will be carried out to ensure noise is being adequately controlled.

### **Protection of Children**

- To install clear signs to warn families to keep children with them at all times
- To keep sharp and flammable objects away from the reach of children
- No alcohol will be sold to anyone under the age of 25 unless they have provided convincing evidence of their age and they are aged over 18.
- Convincing evidence is -
  - A passport with photograph
  - A photo driving licence
  - A proof of age card with the holder's photograph complying with the PASS approved identification scheme and bearing the PASS hologram.
  - In all cases, the buyer should closely resemble the photograph and the identification should show the bearer to be at least 18 years old.
- Ensure that all electronic tills automatically prompt the seller to check the age of the buyer when alcoholic products are entered for sale into the till.
- The Designated Premises Supervisor will ensure that staff are trained prior to commencement of their employment about age restricted products and ensure that they sign to confirm that they have understood the training. The training shall include the assessment of age; making a challenge; acceptable proof of age; and recording refusals. The Designated Premises Supervisor will keep records of training and instruction given to staff detailing the areas covered and make them available for inspection upon request by the licensing team, police or trading standards.
- The Designated Premises Supervisor will require staff to note any refusals to sell to young people in a refusals log book. The refusals log book will be checked and signed monthly by the Designated Premises Supervisor. The refusals log book will be made available for inspection upon request by the licensing team, police or trading standards.
- The Designated Premises Supervisor will adopt 'Challenge 25', the Retail of Alcohol Standards Group's advice for off-licences, and promote it through the display of posters in clearly visible parts within the premises.

**Annex 5 – Conditions Agreed with Responsible Authorities - None listed**

**Annex 6 – Conditions Attached after a Hearing by the Licensing Authority – None listed**