

# Special Council Meeting

**Moot Hall, Town Hall, High Street,  
Colchester, CO1 1PJ  
Wednesday, 23 November 2022 at 18:30**

**or at the conclusion of the Special Council meeting to  
confer City Status, whichever is the later.**

# Information for Members of the Public

## Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

## Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

## Audio Recording, Mobile phones and other devices

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Mayor who may choose to require all devices to be switched off at any time.

## Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms.

## Facilities

Toilets, are on each floor of the Town Hall. A water dispenser is available on the first floor.

## Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester City Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

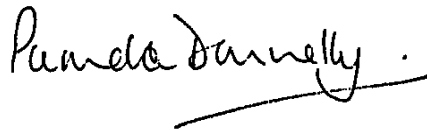
[www.colchester.gov.uk](http://www.colchester.gov.uk)

**COLCHESTER CITY COUNCIL**  
**Council**  
**Wednesday, 23 November 2022 at 18:30**

**TO ALL MEMBERS OF THE COUNCIL**

**Published 15/11/2022**

You are hereby summoned to attend a Special Meeting of the Council to be held on Wednesday, 23 November 2022 at 18:30 for the transaction of the business stated below only.



**Chief Executive**

**AGENDA**  
**THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING**  
**(Part A - open to the public)**

Please note that the business will be subject to short breaks at approximately 90 minute intervals.

**Live Broadcast**

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

**Apologies**

Apologies: Councillors Barber, Barton and Goss

**1 Welcome and Announcements (Council)**

The Mayor will welcome members of the public, Councillors and Honorary Aldermen.

**2 Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

**3 Honorary Alderman**

Motion that in pursuance of the provisions of section 249 of the Local Government Act 1972 this Council confers the title of Honorary Alderman on former Councillor Chillingworth in recognition of his loyal and eminent service as a member of the Council and its constituent authority.

Details of the ceremony are included for information.

**Ceremony for Appt of Honorary Aldermen 231122**

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## **CEREMONY FOR THE APPOINTMENT OF HONORARY ALDERMAN, SPECIAL COUNCIL MEETING, 23 NOVEMBER 2022**

1. Councillors will already be seated and robed in the Moot Hall following the Special Council Meeting for City Status.
2. Seating will be available in the Moot Hall for personal guests of former Councillor Chillingworth.
3. The Mayor will process into the Moot Hall with the Deputy Mayor, Chief Executive and former Councillor Chillingworth.
4. Former Councillor Chillingworth will be seated on the top table with Mayor, Deputy Mayor and Retiring Mayor and key officers.
5. The Mayor will open the meeting and will invite the Leader of the Council to move the motion for the appointment of former Councillor Chillingworth as Honorary Alderman. Councillors and Honorary Aldermen will be invited to speak on the motion. There will be microphones in front of the stage to facilitate this, plus a roving microphone. The motion will then be put to the vote.
6. On the Motion being approved, Honorary Alderman Chillingworth will receive a robe from the Town Serjeant and the Mayor will then present the transcript of the resolution.
7. Guests may wish to take the opportunity to take photographs at this stage of the meeting.
8. The Mayor will return to his seat and invite Honorary Alderman Chillingworth to respond to Council.
9. The Mayor will declare the meeting closed and process out of the Moot Hall following the mace, followed by Honorary Alderman Chillingworth. Councillors and Honorary Aldermen may then then leave the Moot Hall.
- 10 The meeting will be live streamed on the Council's You Tube channel and will be available to watch afterwards.

[\(202\) ColchesterCBC - YouTube](#)

NOTE – Being an Honorary Office of the Council new Honorary Aldermen do not sign the declaration book nor make any declaration or oath.

