

Agenda item 10**Record of Decisions taken under Scheme of Delegation to Cabinet Members
6 October 2022 – 18 November 2022**

Portfolio – Culture and Heritage					
Date	Number	Report Title	Author	Decision	Result
26 October 2022	CUL-001-22	Mid Year fees and Charges for Museums	Frank Hargrave, Pippa Pickles	To increase charges mid-year, to include Castle admission, Castle Pass, tour charges and school packages. It is recommended that the increase across each of the Fees & Charges should be 5%, increasing from 1st November 2022.	Decision implemented 3 November 2022

Portfolio – Environment and Sustainability					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Housing and Communities					
Date	Number	Report Title	Author	Decision	Result
29 September 2022	HOU-016-22	Switchee Project	Geoff Beales	To agree to proceed with the project and the procurement of 600 Switchee devices, including 3 years of support, through the Softcat Framework at a cost of £290,526.00.	Decision implemented 6 October 2022
6 October 2022	HOU-017-22	Contractor for Inclusive Playground at Stanway Lakelands Centre	Alison Fogg, Catherine Doyle	To award a contract to Jupiter Play to undertake the design, community engagement and installation of new	Decision implemented

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				inclusive playground equipment and petanques rink at Stanway Lakelands Centre for a contract period to the end of March 2023	13 October 2022
13 October 2022	HOU-018-22	Award of a Contract for Pitched Roof Replacements	Martin Norgett	To award a contract to Breyer Group Plc for the renewal of pitched roofs in the following roads: <ul style="list-style-type: none"> • Cedars Road, Castle • Harvey Crescent, Stanway • Mercers Way, Castle • Mumford Road, West Bergholt • The Crescent, Gt Horkesley • Willett Road, Shrub End 	20 October 2022

Portfolio – Local Economy and Transformation

Date	Number	Report Title	Author	Decision	Result
16 November 2022	ECO-005-22	Rural England Prosperity Fund	Karen Turnbull	To endorse the proposed approach to managing Colchester's REPF allocation. To agree to delegate the final approval of the REPF submission to the Assistant Director for Place and Client, and thereafter its submission to the Department for Levelling Up, Housing and Communities on or before 30 November 2022 by officers.	Call in period will expire 23 November 2022

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Portfolio – Neighbourhood Services and Waste					
Date	Number	Report Title	Author	Decision	Result
26 October 2022	WAS-001-22	Mid Year Fees and Charges for Bereavement Services	Micelle Tarbun, Penny Stynes	To increase mid-year, to run from 1st November 2022, the adult cremation fees – both for attended and direct cremations – and also the burial of ashes fee and the granite niche memorial fee. It is recommended that the increase across each of these 4 Fees & Charges should be 5%.	Decision implemented 2 November 2022

Portfolio – Planning and Infrastructure					
Date	Number	Report Title	Author	Decision	Result
11 October 2022	PLA-002-22	Chelmsford Local Plan Issues and Options Consultation Response	Rachel Forkin	To submit the proposed response to Chelmsford City Council by the deadline of Thursday 20th October 2022.	Decision implemented 18 October 2022
24 October 2022	PLA-003-22	Mid Year Fees and Charges for Building Control	Tony Tarran	To increase mid-year, to run from 1st November 2022, the Building Control charges . It is recommended that the increase to all the Charges should generally be around 14.8%.	Decision implemented 31 October 2022

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Portfolio – Resources					
Date	Number	Report Title	Author	Decision	Result
6 October 2022	RES-02-22	Award of Service Charge for Managing Agents at Colchester Northern Gateway	Nina Wu, Andrew Tyrrell	<p>To award a contract to the Recommended Bidder to deliver the initial set up, mobilisation and ongoing management of the service charge and facilities management of the estate common parts at Northern Gateway Leisure Park for three (3) years initially, with the possibility to extend for up to 24 months.</p> <p>In the event that the Recommended Bidder cannot fulfil their obligations under the contract, the contract will be re-tendered.</p>	Decision implemented 13 October 2022

Portfolio – Strategy					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					