

<b>Report of</b>	<b>Assistant Chief Executive</b>	<b>Author</b>	<b>Richard Clifford</b>
<b>Title</b>	<b>Trading Board Work Programme 2016-17</b>		<b>☎ 507832</b>
<b>Wards affected</b>	Not Applicable		

**This report concerns the work programme for the Trading Board 2016-17**

## 1. Decision(s) Required

- 1.1 To note the Work Programme for the Trading Board.

## 2. Reasons for Decision(s)

- 2.1 The work programme is a standard item included on the agenda of all meetings of the Trading Board. It allows the Board to consider the scheduling of forthcoming items of business and to suggest additional items that fall within the Board's remit.

## 3. Alternative Options

- 3.1 It is open to the Board to agree amendments to the Work Programme.

## 4. Supporting Information

- 4.1 The current work programme is attached at Appendix 1. The updates on the Commercial Services will remain as the main focus of the Board's work in 2016-17 and this is reflected in the work programme. As reported at the last meeting, the item on Commercial Opportunities arising from the Waste Minimisation Project has been removed from the agenda from this this meeting and will be rescheduled. The Housing Development Company item has also been rescheduled for the meeting in March 2017.
- 4.2 It is open to the Board to suggest additional items that fall within the Board's remit be added to the work programme.

## 5. Strategic Plan References

- 5.1 The work of the Trading Board supports the key themes of Vibrant, Prosperous and Thriving in the Strategic Plan for 2015-18.

## 6. Standard References

- 6.1 There are no particular references to; publicity or consultation considerations; or financial; equality, diversity and human rights; community safety; health and safety or risk management implications.

<b>Date of Meeting</b>	<b>Scheduled items of business</b>
<b>22 June 2016</b>	<b>Commercial Development reports</b> <b>Business</b> <b>Building Control (Cabinet paper)</b> <b>Events Business Update</b>
<b>3 August 2016</b>	<b>Commercial Development reports</b> <b>Business</b> <b>Public Sector Reform Commercial Opportunities</b>
<b>28 September 2016</b>	<b>Commercial Development reports</b> <b>Business</b> <b>Building Control Update</b>
<b>23 November 2016</b>	<b>Commercial Development reports</b> <b>Business</b> <b>Corporate Asset Management Strategy</b> <b>Building Control Update</b>
<b>25 January 2017</b>	<b>Commercial Development reports</b> <b>Business</b> <b>Annual Report 2016-17 (first draft)</b>
<b>22 March 2017</b>	<b>Commercial Development reports</b> <b>Business</b> <b>Housing Development Company</b> <b>Annual Report 2016-17</b>
<b>Items to be Scheduled</b>	<b>Trading Arrangements</b> <b>Commercial Opportunities arising from Essex Waste Partnership</b> <b>Commercial Opportunities arising from “One Contact, One Service”</b>