

Record of Decisions taken under Scheme of Delegation to Cabinet Members 2 July 2019 – 30 September 2019

Portfolio – Business and Resources					
Date	Number	Report Title	Author	Decision	Result
2 August 2019	RES-001-19	Contract Award for Replacement of Heating Boilers at Colchester Town Hall	Lee Spalding	To agree to enter into a contract with the successful tenderer DPL Group Ltd for the delivery of the boiler replacement works.	Decision agreed 9 August 2019
12 August 2019	RES-002-19	Amendments to the lease arrangements at Rowan House	Elizabeth Simpson	1. To authorise the amendments to the lease arrangements at Rowan House. 2. To agree that final terms and completion of legal documentation will be delegated to the Assistant Director Policy and Corporate in consultation with the PH for Resources.	Decision agreed 19 August 2019
12 August 2019	RES-003-19	Amendments to the lease of the River Colne	Elizabeth Simpson	1. To authorise the amendments to the lease of the River Colne. 2. To agree that final terms and completion of legal documentation will be delegated to the Assistant Director Policy and Corporate in consultation with the PH for Resources.	Decision agreed 19 August 2019
13 September 2019	RES-004-19	Local Authority Mortgage Rates	Michelle Tarbun	To set the locally determined interest rate applicable to council mortgages effective from 1 October 2019 at 4.71%. This is unchanged from the current rate charged to borrowers.	Decision agreed 20 September 2019

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13 September 2019	RES-005-19	Irrecoverable Debts over £5,000 – Housing Benefit Overpayment	Michelle Tarbun	To approve the writing off of the following Housing Benefit Overpayment debts totalling £32,427.55 which have proved irrecoverable	Decision agreed 20 September 2019
13 September 2019	RES-006-19	Irrecoverable Debts over £5,000 – Sundry Debt	Michelle Tarbun	To approve the writing off of the following Sundry Debt totalling £6,903.79 which have proved irrecoverable.	Decision agreed 20 September 2019
13 September 2019	RES-007-19	Irrecoverable Debts over £5,000 – Business Rates	Michelle Tarbun	To approve the writing off of the following Business Rates debts totalling £224,012.59 which have proved irrecoverable.	Decision agreed 20 September 2109

Portfolio – Culture and Performance

Date	Number	Report Title	Author	Decision	Result
8 August 2019	CUL-001-19	Decision to Award a contract for exterior lighting of Colchester Castle and part of the Town Wall	Vanessa Bird	To award a contract for the delivery of these works to Universal Stone Ltd.	Decision agreed 15 August 2019
6 September 2019	CUL-002-19	Response to Arts Council England Draft Strategy 2020 - 2030	Frank Hargrave	To respond to the Arts Council Draft Strategy 2020 - 2030	Decision agreed 13 September 2019

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Portfolio – Commercial Services					
Date	Number	Report Title	Author	Decision	Result
None in this period					

Portfolio – Customers					
Date	Number	Report Title	Author	Decision	Result
None in this period					

Portfolio – Housing					
Date	Number	Report Title	Author	Decision	Result
12 August 2019	HOU-001-19	Sale of Housing Revenue Account Land to front of 33a and 33b The Avenue, Wivenhoe	Suzanne Norton	To approve the sale of a parcel of land to the front of 33a and 33b The Avenue, Wivenhoe shaded in red on the plan in Appendix A of this report, to the owner of 33a and 33b The Avenue, Wivenhoe, in accordance with the Disposal of Small Parcels of Land Policy	Decision agreed 19 August 2019
12 August 2019	HOU-002-19	Sale of Housing Revenue Account Land to side of 154 Monkwick Avenue	Suzanne Norton	To approve the sale of a parcel of land to the side of 154 Monkwick Avenue shaded in red on the plan in Appendix A of the report, to the owner of 154 Monkwick Avenue, in accordance with the Disposal of Small Parcels of Land Policy.	Decision agreed 19 August 2019

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20 August 2019	HOU-003-19	Contract for Communal Area Building Cleaning Services of the Housing Stock	Clare Lawrance	Award a contract to undertake the Communal Area Cleaning of the existing housing stock.	Decision agreed 28 August 2019
6 September 2019	HOU-004-19	Revised Transfer Incentive Scheme Policy	Suzanne Norton	To approve the proposed changes to the policy.	Decision agreed 13 September 2019
24 September 2019	HOU-005-19	Housing Management System Award of Contract	Geoff Beales	<p>It is recommended that the contract, with a tender value of £859,901.13 is awarded to Northgate Public Services.</p> <p>Minute 362 of the Cabinet meeting of 5 June 2019 is where authority was delegated from Cabinet to the Portfolio Holder for Housing in consultation with the Assistant Director Policy and Corporate to award the new Housing ICT System contract.</p>	Decision agreed 1 October 2019

Portfolio – Communities, Well Being and Public Safety

Date	Number	Report Title	Author	Decision	Result
2 August 2019	WEL-001-19	Response to the Ministry of Housing, Communities and Local Government (MHCLG) 'Future Delivery of Support to Victims and their Children in	Sonia Carr	To formally approve the CBC response to the MHCLG 'Future Delivery of Support to Victims and their Children in Accommodation-	Decision agreed 9 August 2019

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		Accommodation-Based Domestic Abuse Service' Consultation		Based Domestic Abuse Service' Consultation	
23 September 2019	WEL-002-19	Modern Slavery Transparency Statement 2019-20	Sonia Carr	To agree the Modern Slavery Transparency Statement 2018/19 as required by the Modern Slavery Act 2015.	Decision agreed 30 September 2019

Portfolio – Strategy

Date	Number	Report Title	Author	Decision	Result
None in this period					

Portfolio – Waste, Environment and Transportation

Date	Number	Report Title	Author	Decision	Result
25 June 2019	WAS-002-19	Contract for Handling of Recyclable Materials	Richard Block	To accept the tender submitted by James Hey's Limited for the handling of Recyclable Materials.	Decision agreed 3 July 2019
19 July 2019	WAS-003-19	Essex Walking Strategy Consultation	Jane Thompson	To agree Colchester Borough Council's (CBC) response to the Essex County Council (ECC) consultation on the Essex Walking Strategy.	Decision agreed 26 July 2019
24 July 2019	WAS-004-19	Colchester Cycling Charter	Jane Thompson	To agree that the Borough Council shall become a signatory to the Colchester Cycling Charter (the Cycling Charter)	Decision agreed 31 July 2019

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25 July 2019	WAS-005-19	St Botolph's Circus Consultation	Jane Thompson	The Portfolio Holder is asked to agree Colchester Borough Council's response to the Essex County Council consultation on the proposed changes to St Botolphs Circus. The recommended decision is to express the Council's disappointment at the proposed scheme which does not meet the original project objectives and to ask that ECC review the design and explore funding possibilities to enable a scheme to be developed which will meet the original objectives.	Decision agreed 1 August 2019
25 July 2019	WAS-006-19	Response to ECC P&R Concessionary Bus Pass Consultation	Rachel Forkin	Approval of Colchester Borough Council's response to the Essex County Council Park and Ride Concessionary Bus Pass Consultation.	Decision agreed 1 August 2019
6 September 2019	WAS-007-19	Revision of Market Operation and Fees	Demi Quinn	To allow stall holders to use their own stalls if they meet appropriate safety requirements. To approve changes to the fees for a Colchester High Street Market Pitch to £25 per pitch as proposed in the report and to introduce special offers when demand for stalls is weaker. To approve the commencement of consultation on the introduction of	Decision agreed 20 September 2019

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				<p>an additional Market Day for Colchester Market on Wednesdays and reducing the market on Saturdays (until such time as it moves location). To approve trialling additional locations in Colchester for market stalls to operate on a Saturday</p>	
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