

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
11 February 2022 – 2 July 2022**

2021-22 Municipal Year

Portfolio – Communities					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Environment and Sustainability					
Date	Number	Report Title	Author	Decision	Result
18 March 2022	ENV-005-21	Supply of clear recycling bags for recycling collections in Colchester	John Kellett	To accept the tender submitted by The Compost Bag Company Ltd for the supply of clear recycling bags.	Decision implemented 25 March 2022

Portfolio – Economy, Business and Heritage					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

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Portfolio – Housing and Planning					
Date	Number	Report Title	Author	Decision	Result
7 February 2022	HOU-009-21	Award of a Contract for Flat Roof Replacements – 1-20 Christopher Jolly Court & 1-15 Berefield Way	Geoff Beales	Approval of the award of a Contract for Flat Roof Replacements – 1-20 Christopher Jolly Court & 1-15 Berefield Way to Acclaim Contracts Ltd	Decision implemented 14 February 2022
10 February 2022	HOU-010-21	Award of a Contract for void property Refurbishment	Geoff Beales	To award a contract to Amplis Construction Ltd for the void works on 8 properties across the following wards (Greenstead, Lexden, Shrub End, Berechurch, Old Heath and the Hythe and Rural North)	Decision implemented 17 February 2022
3 March 2022	HOU-011-21	Maldon District Council Issues and Options Consultation Response	Bethany Jones	To respond to the current consultation document, Maldon Local Development Plan Review, Issues and Options Consultation Document	Decision implemented 15 March 2022
29 March 2022	HOU-012-21	Housing Asset Management Strategy 2022-27.	Geoff Beales	To approve the revised Housing Asset Management Strategy 2022-27.	Decision implemented 5 April 2022
30 March 2022	HOU-013-21	Award of Contract for Replacement of Fire Doors in Sheltered Housing Schemes	Geoff Beales	To award a JCT Minor Works Building (2016) contract to Harmony Fire Ltd for the replacement of fire doors at Grymes Dyke Court, Mary Frank House, Heathfields House and John Lampon Court.	Decision implemented 6 April 2022

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29 April 2022	HOU-014-21	Award of contract for a Masterplan for Town Centre	Karen Syrett	Approval of the Award of a contract for a Masterplan for Colchester Town Centre to We Made That LLP.	Decision implemented 6 May 2022
4 May 2022	HOU-015-21	Award of Contract for kitchen refurbishments for housing stock	Geoff Beales	To award a 4-year (2+1+1) contract to Seager Heating Ltd to undertake kitchen refurbishments in housing stock.	Decision implemented 15 May 2022

Portfolio – Resources					
Date	Number	Report Title	Author	Decision	Result
17 February 2022	RES-007-21	Irrecoverable Debts over £10,000 – Council Tax	Ruth Northcott	To approve the writing off of Council Tax debts totalling £10,372.22 which have proved irrecoverable.	Decision implemented 24 February 2022
15 March 2022	RES-008-21	Pay Award for 2022/23	Jessica Douglas	To determine the level of pay award for the years 2022/23 for employees of Colchester Borough Council, agreed as: <ul style="list-style-type: none"> • 3% consolidated pay increase for staff on scp 14-18 • 2.5% consolidated pay increase for staff on scp 19 and above 	Decision implemented 22 March 2022
15 March 2022	RES-009-21	Award of Contract for Refurbishment of Rowan House	Richard Block	To accept the tender submitted by M3 Design Development Ltd.	Decision certified as urgent and implemented 15 March 2022

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5 April 2022	RES-010-21	Irrecoverable Debts over £10,000 – Housing Benefit Overpayment and Sundry Debts	Ruth Northcott	To approve the writing off of Housing Benefit Overpayment debts totalling £52,731.63 and Sundry Debts totalling £39,286.62 which have proved irrecoverable.	Decision implemented 12 April 2022
26 April 2022	RES-011-21	Decision to award Contract for core finance system	Kieran Johnston	Award of contract for our core finance system to Cloud Financials for a period of 5 years	Decision implemented 3 May 2022
27 April 2022	RES-012-21	Council Tax Rebate and Discretionary Council Tax Rebate Policies	Sam Preston	To approve the proposed implementation of the Council Tax Rebate and Discretionary Council Tax Rebate. To approve the Discretionary Council Tax Rebate Policy for Colchester.	Decision implemented 4 May 2022
28 April 2022	RES-013-21	Print and Mail Contract		To enter into a 2 year contract with FDM Plc to provide the Council's print and mailing solution.	Decision implemented 5 May 2022

Portfolio – Strategy

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No decisions in this period					

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2022-23 Muncipal Year

Portfolio – Culture and Heritage					
Date	Number	Report Title	Author	Decision	Result
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Portfolio – Environment and Sustainability					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Housing and Communities					
Date	Number	Report Title	Author	Decision	Result
6 June 2022	HOU-001-22	Award of Contract for Bathroom and Toilet Renewals in the Housing Stock	Geoff Beales	To award a contract to Barron Building Services Ltd to undertake Bathroom and Toilet Renewals within the Housing Stock for a period of four years with the contract being reviewed on a yearly basis with extensions being agreed subject to performance.	Decision implemented 20 June 2022
6 June 2022	HOU-002-22	Award of Contract for Wetroom Renewals in the Housing Stock	Geoff Beales	To award a contract to Barron Building Services Ltd to undertake Wet room Renewals within the Housing Stock for four years (1+1+1+1) which will be reviewed	Decision implemented 20 June 2022

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				and extended on a yearly basis subject to performance.	
6 June 2022	HOU-003-22	Award of Contract for replacement window and doors in the Housing Stock	Geoff Beales	To award a contract to Anglian Group Ltd to undertake window and door replacements within the Housing Stock for a period of four years (1+1+2) with the contract being reviewed on a yearly basis with extensions being agreed subject to performance	Decision implemented 20 June 2022
24 June 2022	HOU-004-22	Minor amendments to the Gateway to Homechoice Allocations Policy	Karen Paton	To approve the revised Allocations Policy	Decision implemented 1 July 2022

Portfolio – Local Economy and Transformation

Date	Number	Report Title	Author	Decision	Result
20 June 2022	ECO-001-22	Decision to award Contract for Telephony System	Kieran Johnston	Award of contract for Telephony Services to Gamma Telecom Ltd, for a period of 5 years, with the option to extend for a further 2 years subject to performance	If not called in decision can be implanted 4 July 2022
20 June 2022	ECO-002-22	Decision to award contract for implementation support for core finance system change	Kieran Johnston	Award of contract for Project Management and Implementation Support for the Advanced Financials project to Moore Stephens Insight Limited	Decision implemented 27 June 2022

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Portfolio – Neighbourhood Services and Waste					
Date	Number	Report Title	Author	Decision	Result
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Portfolio – Planning and Infrastructure					
Date	Number	Report Title	Author	Decision	Result
8 June 2022	PLA-001-22	National Grid Greening Project Consultation Response	Simon Cairns	To respond to the NG Project consultation expressing the concerns of CBC	15 June 2022

Portfolio – Resources					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Strategy					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					