

Cabinet Meeting

**Moot Hall, Town Hall, High Street,
Colchester, CO1 1PJ**

Wednesday, 26 January 2022 at 18:00

The Cabinet deals with the implementation of all Council services, putting into effect the policies agreed by Full Council and making recommendations to Full Council on policy issues and the budget.

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

Audio Recording, Mobile phones and other devices

The Council streams some public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms..

Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

www.colchester.gov.uk

COLCHESTER BOROUGH COUNCIL
Cabinet
Wednesday, 26 January 2022 at 18:00

Leader and Chairman	Councillor Paul Dundas (Conservative) Councillor Crow (Conservative) Councillor Ellis (Conservative) Councillor Laws (Conservative) Councillor Lissimore (Conservative) Councillor B. Oxford (Highwoods Independent)
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AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that Agenda items 1 to 5 are normally dealt with briefly.

Live Broadcast

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

1 Welcome and Announcements

The Chairman will welcome members of the public and Councillors to the meeting and remind those participating to mute their microphones when not talking. The Chairman will invite all Councillors and Officers participating in the meeting to introduce themselves.

2 Urgent Items

The Chairman will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

3 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or

participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

4 Minutes of Previous Meeting

Cabinet will be invited to confirm that the minutes of the meeting held on 17 November 2021 are a correct record.

Minutes 17-11-21

9 - 26

5 Have Your Say! (Hybrid meetings)

Members of the public may make representations to the meeting. This can be made either in person at the meeting or by joining the meeting remotely and addressing the Council via Zoom. Each representation may be no longer than three minutes. Members of the public wishing to address the Council remotely may register their wish to address the meeting by e-mailing democratic.services@colchester.gov.uk by 12.00 noon on the working day before the meeting date. In addition a written copy of the representation will need to be supplied for use in the event of unforeseen technical difficulties preventing participation at the meeting itself.

There is no requirement to pre register for those attending the meeting in person.

6 Decisions Reviewed by the Scrutiny Panel

Cabinet will consider the outcome of a review of a decision by the Scrutiny Panel under the call-in procedure. At the time of the publication of this agenda, there were none.

7 Resources

7(i) Budget 2022-23 and Medium Term Financial Forecast

27 - 72

Cabinet will consider a report recommending a sustainable 2022/23 budget and Medium Term Financial Forecast 2022/23 to 2025/26.

7(ii) Resetting the Capital Programme and Capital Strategy

73 - 88

Cabinet will consider a report inviting it to reset the Capital Programme 2022/23 to 2025/26 and which sets out the Council's Capital Strategy.

7(iii)	Request for Delegated Authority to Agree the Award of Contract for Microsoft Licensing	89 - 92
	Cabinet will consider a report seeking to delegate authority to award the contract to the preferred supplier for Microsoft Licensing to the Portfolio Holder for Resources, in consultation with the Assistant Director Corporate and Improvement Services.	
7(iv)	Request for Delegated Authority to Agree the Award of Contract for Telephony System	93 - 96
	Cabinet will consider a report seeking to delegate the authority to award the contract for telephony services to the Portfolio Holder for Resources in consultation with the Assistant Director Corporate and Improvement Services.	
7(v)	Mitigations Council can make regarding loss of Universal Credit uplift, and financial inequalities	97 - 110
	Cabinet will consider the recommendations made by the Policy Panel at its meeting on 24 November 2021.	
8	Housing and Planning	
8(i)	Housing Revenue Account Business Plan 2022-2052	111 - 148
	Cabinet will consider a report inviting it to approve the HRA Business Plan for 2022-2052. The Business Plan identifies how the housing service is delivered, as well as showing what it costs and how the finances will develop in the future, showing that the plan is laid on firm foundations and is sustainable and viable for the future. It defines the priorities for investment and gives a summary of the key risks with actions to mitigate these risks.	
8(ii)	Housing Revenue Account Estimates 2022-23	149 - 172
	Cabinet will consider a report setting out the Housing Revenue Account budget for 2022/23, including proposals for changes to tenants' rents for the coming financial year, and the management fee payable to Colchester Borough Homes. It also includes a forecast of the potential expenditure requirements and income projections for the HRA for the next 5 years, and the updated 30 year HRA financial model.	

8(iii)	Housing Investment Programme 2022-23	173 - 180
	Cabinet will consider a report which sets out a summary of the proposed allocation of £32.994 million of new resources to the Housing Investment Programme for 2022/23, along with the sources of funding. It also includes an indication of the potential expenditure requirements and funding sources for the years 2023/24 to 2026/27.	
9	Strategy	
9(i)	Half Year April 2021 - September 2021 Performance Report - Key Performance Indicators (KPI) and Other Performance News	181 - 208
	Cabinet will consider a report which provides details of performance against Key Performance Indicators (KPI's) at half year for 2021 - 2022 and other performance news.	
9(ii)	Half Year covering April 2021 to September 2021 Performance Report - 2020-2023 Strategic Plan Action Plan	209 - 250
	Cabinet will consider a report which provides details of progress in delivering against the Council's Strategic Plan for 2020-2023 at half year of 2021-2022.	
9(iii)	Councillor Development Policy and Strategy	251 - 260
	Cabinet will consider a report proposing a revised Councillor Development Policy and the introduction of a Councillor Development Strategy.	
10	Economy, Business and Heritage	
10(i)	St Nicholas Square Contractor Appointment	261 - 266
	Cabinet will consider a report on the appointment of a contractor to undertake the construction and groundworks at St Nicholas Square, following the award of £1m Accelerated Town Deal funding to create new Public Spaces at St Nicholas Square and Balcerne Gate.	

11 Communities

- 11(i) **Siting of Covid 19 memorials** 267 - 270
Cabinet will consider the recommendation on the siting of Covid 19 memorials made by the Policy Panel at its meeting on 24 November 2021.

12 General

- 12(i) **Progress of Responses to the Public** 271 - 272
Cabinet will be invited to note a report containing details of response to those members of the public who have addressed meetings of Cabinet and Council under the Have Your Say! provisions.

13 Exclusion of the Public (Cabinet)

In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

Part B **(not open to the public including the press)**

14 Resources - Part B

- 14(i) **Resetting the Capital Programme and Capital Strategy - Part B**
Cabinet are invited to note the not for publication Appendix to the Chief Operating Officer's report.

15 Economy, Business and Heritage - Part B

15(i) **St Nicholas Square Contractor Appointment - Part B**

Cabinet to note the not for publication appendix to the report from the Assistant Director of Place and Client Services.