

## COLCHESTER BOROUGH COUNCIL

### RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

#### Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

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#### Part A – To be completed by the appropriate Cabinet Member/Officer

##### Title of Report

Award of Contract for the Replacement of 100 Kitchens in the Social Housing Stock

##### Delegated Power

The decision to delegate the award of this contract to the Portfolio Holder for Housing was taken at the Cabinet meeting held on the 27 of January 2020.

##### Decision Taken

- 2.1 To award a contract to Seagers for the replacement of 100 Kitchens in the Social Housing Stock.
- 2.2 To agree that in the event of any unforeseen issue(s) in proceeding with the above first-placed contractor, the contract would then be awarded sequentially to the second-placed, or third-placed contractors in order.

##### Key Decision

Yes, as the contract will be over £500,000

### **Forward Plan**

This anticipated decision was placed on the Forward Plan once the tender invitation had been published, and appeared in the Forward Plan published on 1<sup>st</sup> October 2020.

### **Reasons for the Decision**

At Cabinet on 27 January 2020 the Council approved the Housing Investment Programme for 2020/21.

### **Alternative Options**

Not to appoint a contractor at all

Not to appoint the highest scoring contractor; but this would most likely result in a legal challenge under the Contract Procedure Rules unless they withdrew or another unforeseen issue arises in the completion of the contract; in which circumstance it would be suitable to award sequentially to avoid further delay from a re-procurement exercise.

### **Conflict of Interest**

N/A

### **Dispensation by Head of Paid Service**

N/A

### **Dispensation by Monitoring Officer**

N/A

### **Approved by Portfolio Holder for Housing**

**Signature Cllr Adam Fox**

**Date 05 November 2020**

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

**Part B – To be completed by the Proper Officer (Democratic Services)**

**Portfolio Holder Decision Reference Number**

***HOU-008-20***

**Implementation Date**

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on *Thursday 19 November 2020***.

**Call-in Procedure**

The Decision Notice for this decision was published on the internet on ***Thursday 5 November 2020***.

A request for reference to the Scrutiny Panel must be made by **5pm on *Thursday 19 November 2020***.

**Signature of Proper Officer**

**K Barnard**