

11 June 2019

Report of	Assistant Director of Policy and Corporate	Author	Owen Howell
Title	Work Programme 2019-20		☎ 282518
Wards affected	Not applicable		

1. Executive Summary

- 1.1 This report sets out the current Work Programme 2019-2020 for the Scrutiny Panel. This provides details of the reports that are scheduled for each meeting during the municipal year.

2. Action Required

- 2.1 The Panel is asked to consider and note the contents of Work Programme for 2019-2020.
- 2.2 The Panel is asked to consider the next stages of the Bus Review following the information gathering session held on 16 April 2018.

3. Background Information

- 3.1 The Panel's work programme will evolve as the Municipal Year progresses and items of business are commenced and concluded. At each meeting the opportunity is taken for the work programme to be reviewed and, if necessary, amended according to current circumstances. A draft work programme for 2019-20, based on suggestions made by the Panel and including regular budget and performance items, is included at the end of the report.
- 3.2 The Forward Plan of Key Decisions is included as part of the work programme for the Scrutiny Panel, and this is included an **Appendix A**.
- 3.3 Items that have been identified already for 2019-20 work programme include Colchester market and the North Essex Health and Social Care Alliance, plus an update on the Bus Review. The market is provisionally scheduled to be considered in November and Members are invited to discuss when they would prefer to consider the item relating to the Health and Social Care Alliance. It is open to the Panel to suggest additional items for addition to the work programme.

4. Standard References

- 4.1 There are no particular references to publicity or consultation considerations; or financial; equality, diversity and human rights; community safety; health and safety or risk management implications.

5. Strategic Plan References

- 5.1 Governance is integral to the delivery of the Strategic Plan's priorities and direction for the Borough as set out under the four themes of growth, responsibility, opportunity and wellbeing.
- 5.2 The Council recognises that effective local government relies on establishing and maintaining the public's confidence, and that setting high standards of self-governance provides a clear and demonstrable lead. Effective governance underpins the implementation and application of all aspects of the Council's work.

Appendices

Appendix A – Forward Plan of Key Decisions – 1 July 2019 – 31 October 2019

Work Programme for 2018/19

Scrutiny Panel meeting - 11 June 2019
Scrutiny Panel Chairman's briefing – TBC
<ol style="list-style-type: none">1. North Essex Garden Communities2. Financial Monitoring Report End of Year – 2018/193. Capital Expenditure Monitor 2018/194. Year End 2018/19 Performance Report including the Strategic Plan Action Plan 2018-215. Work Programme 2019-20
Scrutiny Panel meeting - 16 July 2019
Scrutiny Panel Chairman's briefing – TBC
<ol style="list-style-type: none">1. 2020/21 Budget Strategy, Medium Term Financial Forecast and Budget Timetable2. Treasury Management – Annual Report3. Annual Scrutiny Report4. Bus Review: Further Actions.
Scrutiny Panel meeting - 6 August 2019
Scrutiny Panel Chairman's briefing – TBC
<ol style="list-style-type: none">1. Review of Colchester Borough Homes Performance 2018/19
Scrutiny Panel (Crime and Disorder Committee) - 12 September 2019
Scrutiny Panel Chairman's briefing – TBC
<ol style="list-style-type: none">1. Safer Colchester Partnership (Crime and Disorder Committee)
Scrutiny Panel – 15 October 2019
Scrutiny Panel Chairman's Briefing – TBC
<ol style="list-style-type: none">1. Local Council Tax Support – Year 2020/21 (Provisional)2. Business Rate retention and future arrangements.

Scrutiny Panel meeting - 12 November 2019
Scrutiny Panel Chairman's briefing – TBC
<ol style="list-style-type: none"> 1. Colchester Market 2. 2019-20 Revenue Monitor, period April – September 3. 2019-20 Capital Monitor, period April – September
Scrutiny Panel meeting - 10 December 2019
Scrutiny Panel Chairman's briefing – TBC
<ol style="list-style-type: none"> 1. Half Year 2019 - 2020 Performance Report including progress on Strategic Plan Action Plan
Scrutiny Panel meeting - 28 January 2020
Scrutiny Panel Chairman's briefing – TBC
<ol style="list-style-type: none"> 1. 2020-21 Revenue Budget, Capital Programme, Medium Term Financial Forecast, Housing Revenue Accounts Estimate and Housing Investment Programme (Pre-scrutiny of Cabinet Decision) 2. Treasury Management Investment Strategy 3. Corporate Key Performance Indicator Targets for 2020-21
Scrutiny Panel meeting - 17 March 2020
Scrutiny Panel Chairman's briefing – TBC
<ol style="list-style-type: none"> 1.