

Cabinet Meeting

**Moot Hall, Town Hall, High Street,
Colchester, CO1 1PJ**

Wednesday, 09 March 2022 at 18:00

The Cabinet deals with the implementation of all Council services, putting into effect the policies agreed by Full Council and making recommendations to Full Council on policy issues and the budget.

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

Audio Recording, Mobile phones and other devices

The Council streams some public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms..

Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

www.colchester.gov.uk

COLCHESTER BOROUGH COUNCIL
Cabinet
Wednesday, 09 March 2022 at 18:00

Leader and Chairman	Councillor Paul Dundas (Conservative) Councillor Crow (Conservative) Councillor Ellis (Conservative) Councillor Laws (Conservative) Councillor Lissimore (Conservative) Councillor B. Oxford (Highwoods Independent)
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AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that Agenda items 1 to 5 are normally dealt with briefly.

Live Broadcast

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

1 Welcome and Announcements

The Chairman will welcome members of the public and Councillors to the meeting and remind those participating to mute their microphones when not talking. The Chairman will invite all Councillors and Officers participating in the meeting to introduce themselves.

2 Urgent Items

The Chairman will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

3 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

4 **Minutes of Previous Meeting**

The Councillors will be invited to confirm that the minutes of the meeting held on 26 January 2022 are a correct record.

Cabinet minutes 26-01-22

9 - 24

5 **Have Your Say (Hybrid Cabinet Meeting)**

Members of the public may make representations to the meeting. This can be made either in person at the meeting or by joining the meeting remotely and addressing the Cabinet via Zoom. Each representation may be no longer than three minutes. Members of the public wishing to address the Council remotely may register their wish to address the meeting by e-mailing democratic.services@colchester.gov.uk by 12.00 noon on the working day before the meeting date. In addition a written copy of the representation will need to be supplied for use in the event of unforeseen technical difficulties preventing participation at the meeting itself.

There is no requirement to pre register for those attending the meeting in person.

6 **Decisions Reviewed by the Scrutiny Panel**

The Councillors will consider the outcome of a review of a decision by the Scrutiny Panel under the call-in procedure. At the time of the publication of this agenda, there were none.

7 **Economy, Business and Heritage**

7(i) **Colchester Town Deal**

25 - 162

Cabinet will consider a report providing an update on Colchester's 'We are Colchester' Town Deal programme and reporting on the outcome of the development and assessment of the Town Deal Business Cases ahead of the submission of the summary Business Cases to Government.

7(ii) **Cultural Strategy**

163 -
230

Cabinet will consider a report inviting it to endorse a new Cultural Strategy for Colchester. The Strategy was commissioned by the Council and its strategic arts partners from specialist consultant Counterculture, and has been developed in consultation with the public, the local cultural sector, related stakeholders, and Arts Council England (ACE).

8 Resources

- 8(i) **Additional New Homes Bonus Allocations 2022/23** 231 -
234
Cabinet will consider a report recommending the allocation of £254k of New Homes Bonus and other spending priorities to deliver the Strategic Plan priorities in 2022/23.

- 8(ii) **Council Company Business Plans 2022-26** 235 -
264
Cabinet will consider a report inviting it to approve the annual business plans of Colchester Commercial Holdings Ltd and its three subsidiary companies, Colchester Amphora Housing Ltd, Colchester Amphora Trading Ltd and Colchester Amphora Energy Ltd.

9 Communities/Resources

- 9(i) **West End Sports Ground, Eudo Road** 265 -
272
Cabinet will consider a report on the future operation of the West End Sports Ground at Eudo Road proposing an option to retain it as a sports facility and to seek to enhance facilities on the site. It provides details of the process that has been commenced to market part of the site as a leasehold opportunity, which could secure external investment to improve sports facilities and provide a new income stream for the Council.

10 Communities

- 10(i) **Business Case for Grounds Maintenance Contract Delivery Model** 273 -
346
Cabinet will consider a report inviting it to agree the recommendations of the Policy Panel in respect of the Grounds Maintenance Contract and to delegate authority to the Assistant Director, Environment, to agree to extend the current contract for a period of three years.

11 Strategy

- 11(i) **Corporate Key Performance Indicator (KPI) Targets 2022-23** 347 -
372
Cabinet will consider a report proposing the Key Performance Indicator targets for 2022-23.

12 Housing and Planning

- 12(i) **Request for Delegated Authority for Award of HRA Contracts 2022/23** 373 - 378
- Cabinet will consider a report seeking delegation of authority to the Portfolio Holder for Housing and Planning to approve the award of a number of maintenance contracts as they arise during the course of the 2022/23 municipal year.
- 12(ii) **Award of Contract for Asbestos Surveying to Social Housing Stock and Corporate Buildings** 379 - 384
- Cabinet will consider a report requesting that authority be granted to procure a contract to deliver the asbestos surveying services to properties directly managed by Colchester Borough Homes and commercial and corporate buildings managed by Colchester Amphora Trading Ltd.
- 12(iii) **Award of Contract for Stairlift Equipment** 385 - 390
- Cabinet will consider a report requesting that authority be granted to procure a contract with Stannah Lift Service through the Procurement for Housing (PfH) Materials Framework, Lot 6 Stairlifts, to deliver stairlift equipment to residents with mobility issues across the borough, in accordance with statutory duties.
- 13 **General**
- 13(i) **Progress of Responses to the Public** 391 - 392
- Cabinet will be invited to note a report containing details of responses to those members of the public who have addressed meetings of the Cabinet and Council under the Have Your Say! provisions.
- 14 **Exclusion of the Public (Cabinet)**
- In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

Part B
(not open to the public including the press)

15 Economy, Business and Heritage - Part B

15(i) Colchester Town Deal - Part B

Cabinet may wish to discuss the Town Deal Full Business Cases appended to the Assistant Director's report at item 7 above, which are not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (financial/business affairs of a particular person, including the authority holding the information).

16 Resources - Part B

16(i) Council Company Business Plans 2022-26 - Part B

The not for publication business plans for Colchester Amphora Housing Ltd, Colchester Amphora Trading Ltd and Colchester Amphora Energy Ltd are submitted to Cabinet for approval.

17 Housing and Planning - Part B

17(i) Award of Contract for Asbestos Surveying to Social Housing Stock and Corporate Buildings - Part B

Cabinet will consider a not for publication report setting out the procurement process for tendering a contract to carry out asbestos surveys to properties that are in the social housing stock and corporate buildings.