

5 July 2022

Report of	Assistant Director – Corporate and Improvement Services	Author	Owen Howell ☎ 282518
Title	Work Programme 2022-23		
Wards affected	Not applicable		

## 1. Executive Summary

- 1.1 This report sets out the current Work Programme 2022-2023 for the Scrutiny Panel. This provides details of the reports that are scheduled for each meeting during the municipal year.

## 2. Action Required

- 2.1 The Panel is asked to consider and approve the contents of the Work Programme for 2022-2023, or request amendments, additions and/or deletions.

## 3. Background Information

- 3.1 The Panel's work programme evolves as the Municipal Year progresses and items of business are commenced and concluded. At each meeting the opportunity is taken for the work programme to be reviewed and, if necessary, amended according to current circumstances. The draft work programme for 2022-23 is appended to this report. This contains the items which are reviewed each year by the Panel.
- 3.2 The Forward Plan of Key Decisions is included as part of the work programme for the Scrutiny Panel, and this is included an **Appendix A**.

## 4. Standard References

- 4.1 There are no particular references to publicity or consultation considerations, or financial, equality, diversity, human rights, community safety, health and safety, environmental and sustainability or risk management implications.

## 5. Strategic Plan References

- 4.1 Scrutiny and challenge is integral to the delivery of the Strategic Plan 2020-2023 priorities and direction for the Borough as set out under the strategic themes of:
- [Tackling the climate challenge and leading sustainability](#)
  - [Creating safe, healthy and active communities](#)
  - [Delivering homes for people who need them](#)
  - [Growing a fair economy so everyone benefits](#)
  - [Celebrating our heritage and culture](#)

- 4.2 The Council recognises that effective local government relies on establishing and maintaining the public's confidence, and that setting high standards of self-governance provides a clear and demonstrable lead. Effective governance underpins the implementation and application of all aspects of the Council's work.

## **Appendices**

Appendix A – Scrutiny Panel Work Programme, 2022-23

Appendix B – Forward Plan of Key Decisions: 1 July – 31 October 2022

**Work Programme for 2022/23**

<b>Scrutiny Panel meeting – 7 June 2022</b>
<b>Scrutiny Panel Chairman's briefing – 1 June 2022</b>
<ol style="list-style-type: none"> <li>1. Town Deal Reporting</li> <li>2. Work Programme 2022-23</li> </ol>
<b>Scrutiny Panel meeting – 5 July 2022</b>
<b>Scrutiny Panel Chairman's briefing – 30 June 2022</b>
<ol style="list-style-type: none"> <li>1. Council's disbursement of rebate payments on Council Tax</li> <li>2. Year End 2021/22 Performance Report and Strategic Plan Action Plan</li> <li>3. Housing Strategy</li> <li>4. Annual Scrutiny Report</li> <li>5. Briefing note on Hythe Flooding</li> <li>6. Recap report on previous Scrutiny Panel reviews of local bus services</li> <li>7. Work Programme 2022-23</li> </ol>
<b>Scrutiny Panel meeting - 16 August 2022</b>
<b>Scrutiny Panel Chairman's briefing – 11 August 2022</b>
<ol style="list-style-type: none"> <li>1. Economic Strategy</li> <li>2. Town Deal projects update</li> <li>3. <del>Portfolio Holder Briefing</del> <b>Cancelled at request of the Panel</b></li> <li>4. Work Programme 2022-23</li> </ol>
<b>Scrutiny Panel (Crime and Disorder Committee) - 13 September 2022</b>
<b>Scrutiny Panel Chairman's briefing – 8 September 2022</b>
<ol style="list-style-type: none"> <li>1. Safer Colchester Partnership (Crime and Disorder Committee)</li> </ol>
<b>Scrutiny Panel – 11 October 2022</b>
<b>Scrutiny Panel Chairman's Briefing – 6 October 2022</b>
<ol style="list-style-type: none"> <li>1. Portfolio Holder Briefing – Panel to specify issue and Portfolio</li> <li>2. Review of Colchester Borough Homes: 2021-22 Performance, and discussion of Key Performance Indicator Targets for 2023-24</li> <li>3. Local Council Tax Support – Year 2023/24</li> <li>4. Budget Strategy for 2023-24</li> <li>5. Work Programme 2022-23</li> </ol>
<b>Scrutiny Panel meeting - 8 November 2022</b>
<b>Scrutiny Panel Chairman's briefing – 3 November 2022</b>
<ol style="list-style-type: none"> <li>1. Portfolio Holder Briefing/s - Panel to specify issue and Portfolio</li> <li>2. Work Programme 2022-23</li> </ol>

<b>Scrutiny Panel meeting - 13 December 2022</b>
<b>Scrutiny Panel Chairman's briefing – 8 December 2022</b>
<ul style="list-style-type: none"> <li>3. Portfolio Holder Briefing - Panel to specify issue and Portfolio</li> <li>4. Half Year 2022-23 Performance Report &amp; Strategic Plan Action Plan progress</li> <li>5. Work Programme 2022-23</li> </ul>
<b>Scrutiny Panel meeting - 24 January 2023</b>
<b>Scrutiny Panel Chairman's briefing – 19 January 2023</b>
<ul style="list-style-type: none"> <li>1. Briefing by Portfolio Holder for Resources [focus on Budget 2023-24]</li> <li>2. 2023-24 Revenue Budget, Capital Programme, Medium Term Financial Forecast and Treasury Management Investment Strategy</li> <li>3. Housing Revenue Accounts Estimate and Housing Investment Programme</li> <li>4. Town Deal projects progress report</li> <li>5. Work Programme 2022-23</li> </ul>
<b>Scrutiny Panel - 14 February 2023</b>
<b>Scrutiny Panel Chairman's briefing – 9 February 2023</b>
<ul style="list-style-type: none"> <li>1. Portfolio Holder Briefing - Panel to specify issue and Portfolio</li> <li>2. Reports from Arts Organisations (Mercury, The Arts Centre, FirstSite)</li> <li>3. Corporate Key Performance Indicator Targets for 2022-23</li> <li>4. Work Programme 2022-23</li> </ul>
<b>Scrutiny Panel meeting– 14 March 2023</b>
<b>Scrutiny Panel Chairman's briefing – 9 March 2023</b>
<ul style="list-style-type: none"> <li>1. Portfolio Holder Briefing/s - Panel to specify issue and Portfolio</li> <li>2. Scrutiny Panel Annual Report</li> </ul>