

COLCHESTER BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 February 2020 – 31 May 2020

During the period from 1 February 2020 – 31 May 2020* Colchester Borough Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the Borough of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email democratic.services@colchester.gov.uk

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection at the Library and Community Hub, Colchester Central Library, 21 Trinity Square, Colchester and they are also published on the Council's website, www.colchester.gov.uk*

If you wish to request details of documents regarding the 'Key Decisions' outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker.

Contact details for the Council's various service departments are incorporated at the end of this plan.

If you need help with reading or understanding this document please take it to the Library and Community Hub, Colchester Central Library, 21 Trinity Square, Colchester or telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers)	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Housing Revenue Account Fees and Charges 2020-2021 To agree the Housing Revenue Account fees and charges for 2019-2020	No	January 2020	Portfolio Holder for Housing Councillor Adam Fox. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Geoff Beales Client Services Manager 01206 506514 geoff.beales@colchester.gov.uk
2020/21 General Fund Revenue Budget, Capital Programme and Medium Term Financial Forecast – Cabinet will consider the 2020/21 General Fund Revenue Budget and make a recommendation to Council.	No	29 January 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Paul Cook Finance Manager 01206 505861 Paul.cookx@colcehster.gov.uk

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Housing Revenue Account Estimates 2020/21 To approve the HRA Estimates 2020/21	No	29 January 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Darren Brown Finance Manager Darren.brown@colchester.gov.uk (01206) 282891
Housing Investment Programme (HIP) 2020/21 To approve the Housing Investment Programme for 2020/21.	No	29 January 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Darren Brown Finance Manager Darren.brown@colchester.gov.uk (01206) 282891

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CCTV Upgrades	Yes	29 January 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk
Climate Emergency Action Plan - Cabinet will consider the recommendations from the Conservation and Environment Sustainability Task and Finish Group	No	29 January 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Richard Block Assistant Director, Environment 01206 506825 richard.block@colchester.gov.uk

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Colchester Events Policy	No	29 January 2020	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report, draft Events Policy	<p>Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk</p>
Award of Housing Adaptations Contract	Yes	29 January 2020	<p>Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Clare Lawrance Client Asset Manager 01206 282506 Clare.lawrance@colchester.gov.uk</p>

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Utilising the Housing Revenue Account Estate for Broadband, Facilitating Inward Investment	No	29 January 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King, Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk
The award of contracts for utility (Mains electrical supply) works related to “The Walk” and Colchester Northern Gateway	Yes	February 2020	Portfolio Holder for Business and Resources, Councillor David King Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk

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Award of contract for leased ICT equipment under Delegated Authority	No	March 2020	Portfolio Holder for Business and Resources, Councillor David King Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Kieran Johnston Strategic ICT Manager 01206 507880 Kieran.johnston@colchester.gov.uk
Award of Contract for the Colchester Northern Gateway Heat Network	Yes	11 March 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King, Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Andrew Tyrrell Client Services Manager 01206 282390 Andrew.tyrrell@colchester.gov.uk

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Matters relating to land transfer at Northern Gateway	Yes	11 March 2020	Cabinet (Cllrs Cory, J Young, Fox, Goss, Higgins, King. Lilley and Luxford Vaughan) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Ian Vipond Assistant Director, Policy and Place 01206 282717 ian.vipond@colchester.gov.uk

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