

Council Meeting

**Moot Hall, Town Hall, High Street,
Colchester, CO1 1PJ
Wednesday, 23 May 2018 at 10:30**

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here: <http://www.colchester.gov.uk/haveyoursay>.

Audio Recording, Mobile phones and other devices

The Council audio records public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's website. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms. If you need help with reading or understanding this document please take it to the Library and Community Hub, Colchester Central Library, using the contact details below and we will try to provide a reading service, translation or other formats you may need.

Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Library and Community Hub, Colchester Central Library, 21 Trinity Square,
Colchester, CO1 1JB

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

www.colchester.gov.uk

COLCHESTER BOROUGH COUNCIL
Council
Wednesday, 23 May 2018 at 10:30

TO ALL MEMBERS OF THE COUNCIL

Published 11/05/2018

You are hereby summoned to attend the Annual Meeting of the Council to be held at the Town Hall, Colchester on Wednesday, 23 May 2018 at 10:30 for the transaction of the business stated below.



Chief Executive

AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

1 Election of the Mayor

Motion A

Motion to elect Councillor Peter Chillingworth as Mayor for the ensuing municipal year.

The Mayor to make the declaration and take the customary oath.

The Mayor to return thanks.

2 Minutes of the Previous Meeting (Council)

Motion B

Motion that the minutes of the meeting held on 21 February 2018 be confirmed as a correct record.

21-02-18 minutes

7 - 18

3 Election of the Deputy Mayor

Motion C

Motion to elect Councillor Nick Cope as Deputy Mayor for the ensuing municipal year.

The Deputy Mayor to make the declaration and return thanks.

4 Vote of Thanks to Retiring Mayor

Motion D

Motion of thanks to the Retiring Mayor, Councillor Gerard Oxford.

The Retiring Mayor to make an acknowledgement.

5 Mayor's Chaplain and Other Announcements

The Mayor to announce the the appointment of the Mayor's Chaplain and make other announcements.

6 Adjournment

Motion E

Motion to Adjourn

National Anthem (members of the public are asked to remain standing after the National Anthem whilst the Council Procession leaves the Moot Hall).

7 Have Your Say! (Council)

The Mayor will invite members of the public to indicate if they wish to speak or present a petition on any item included on the agenda or any other matter relating to the business of the Council. Please indicate if you wish to speak at this point if your name has not been noted by Council staff.

8 Appointment of the Leader of the Council

Motion F

Motion to appoint the Leader of the Council for the remainder of their term of office.

9 Delegations Made by the Leader of the Council

To note the appointment of the Deputy Leader of the Council, the appointment of the Cabinet members and the allocation of responsibility for portfolios as determined by the Leader of the Council (to follow).

10 Amendments to the Constitution

Motion G

Motion that the decisions set out in the Monitoring Officer's report be approved and adopted.

11 Appointment of Panels, Committees and Sub-Committees

Motion H

(i) that in accordance with the provisions of section 15 of the Local Government and Housing Act 1989 the number of seats, Group representation and membership of the Governance and Audit Committee, Licensing Committee, Local Plan Committee, Planning Committee, Policy Review Panel and Scrutiny Panel (including the Crime and Disorder Committee) for the ensuing municipal year be as circulated at this meeting (to follow).

(ii) that in accordance with the provisions of Section 17 of the Local Government and Housing Act 1989, the appointments to Task and Finish Groups shall not be on a Group basis and membership shall be as circulated at this meeting (to follow).

(iii) that the membership of the Independent Remuneration Panel be as circulated at this meeting (to follow).

12 Former Councillors

Motion I

Motion of Thanks

Motion of thanks to former Councillors Chaplin, Ellis, Feltham, Graham, Scott, Scott-Boutell and Smith.

13 Exclusion of the Public (not Scrutiny or Executive)

In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

Part B
(not open to the public including the press)

