

# Cabinet Meeting

**Grand Jury Room, Town Hall, High Street,  
Colchester, CO1 1PJ  
Wednesday, 07 September 2022 at 18:00**

**The Cabinet** deals with the implementation of all Council services, putting into effect the policies agreed by Full Council and making recommendations to Full Council on policy issues and the budget.



## **Information for Members of the Public**

### **Access to information and meetings**

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published. Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

### **Have Your Say!**

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

### **Audio Recording, Mobile phones and other devices**

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

### **Access**

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms.

### **Facilities**

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

### **Evacuation Procedures**

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester Borough Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

[www.colchester.gov.uk](http://www.colchester.gov.uk)

**COLCHESTER BOROUGH COUNCIL**  
**Cabinet**  
**Wednesday, 07 September 2022 at 18:00**

Leader and Chair	Councillor King (Liberal Democrats) Councillor Cory (Liberal Democrats) Councillor Cox (Labour) Councillor Fox (Labour) Councillor Goss (Liberal Democrats) Councillor Luxford Vaughan (Liberal Democrats) Councillor Nissen (Green) Councillor J. Young (Labour)
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**AGENDA**  
**THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING**  
**(Part A - open to the public)**

**Live Broadcast**

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

**1 Welcome and Announcements**

The Chair will welcome members of the public and Councillors to the meeting and remind those participating to mute their microphones when not talking. The Chairman will invite all Councillors and Officers participating in the meeting to introduce themselves.

**2 Urgent Items**

The Chair will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

**3 Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

#### **4 Minutes of Previous Meeting**

Cabinet will be invited to confirm that the minutes of the meeting held on 7 September 2022 are a correct record.

**Cabinet minutes 06-07-22**

9 - 20

#### **5 Have Your Say! (Hybrid meetings)**

Members of the public may make representations to the meeting. This can be made either in person at the meeting or by joining the meeting remotely and addressing the Council via Zoom. Each representation may be no longer than three minutes. Members of the public wishing to address the Council remotely may register their wish to address the meeting by e-mailing [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk) by 12.00 noon on the working day before the meeting date. In addition a written copy of the representation will need to be supplied for use in the event of unforeseen technical difficulties preventing participation at the meeting itself. There is no requirement to pre register for those attending the meeting in person.

#### **6 Decisions Reviewed by the Scrutiny Panel**

The Councillors will consider the outcome of a review of a decision by the Scrutiny Panel under the call-in procedure. At the time of the publication of this agenda, there were none.

#### **7 Housing and Communities**

##### **7(i) Financial Assistance Policy**

21 - 56

Cabinet will consider a report requesting that it grant authority to adopt an updated Financial Assistance Policy in order to improve and maximise delivery of the Council's Disabled Facilities Grant allocation.

#### **8 Local Economy and Transformation**

##### **8(i) Creation of a Northern Gateway Solar Park and Micro Grid**

57 - 64

Cabinet will consider a report setting out the work undertaken to date on the development of a Solar Park and Micro Grid, and requesting that the further development of the "CNG Energy System Business Model" be agreed.

##### **8(ii) 2021/22 Year End Review of Risk Management**

65 - 92

Cabinet will consider a report inviting it to approve the proposed risk management strategy for 2022/23 and recommend to Full Council that it be included in the Council's Policy Framework.

## 9 **Culture and Heritage**

### 9(i) **Policy Panel recommendation re: City Status** 93 - 96

Cabinet will consider recommendations made by Policy Panel in respect of the celebration of Colchester being granted city status.

## 10 **Resources**

### 10(i) **Local Government and Social Care Ombudsman – Annual Review Letter 2022** 97 - 104

Cabinet will consider a report inviting it to note the contents of the Local Government & Social Care Ombudsman's Annual Review Letter for 2022.

## 11 **Strategy**

### 11(i) **Year End April 2021 - March 2022 Performance Report, Key Performance Indicators and Other Performance News** 105 - 132

Cabinet will consider a report which provides details of performance against Key Performance Indicators for 2021-22 and other performance news.

### 11(ii) **Year End April 2021 - March 2022 Performance Report, Strategic Plan Action Plan** 133 - 146

Cabinet will consider a report providing details of the Council's progress in delivering against the Council's Strategic Plan for 2020-2023 at the end of 2021-2022.

## 12 **Neighbourhood Services and Waste**

### 12(i) **Award of Corporate Fuel Contract** 147 - 152

Cabinet will consider a report inviting it to award the contract for the supply of liquid fuels at the Shrub End Depot for use by the Council's fleet vehicles for the period 1 October 2022 – 30 September 2024, to include the option to extend the supply contract for a further two years (1 October 2024 – 30 September 2026) subject to performance.

## 13 **General**

### 13(i) **Revised Contract Procedure Rules** 153 - 176

Cabinet will consider a report inviting it to approve the revised Contract Procedure Rules contained at Appendix 1 of the report, and resolve that they be included in the Council's Constitution.

**13(ii) Progress of Responses to the Public**

177 -  
178

Cabinet will be invited to note a report containing details of members of the public who have addressed meetings of Council and Cabinet under the Have Your Say provisions.

**14 Exclusion of the Public (Cabinet)**

In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

**Part B**  
**(not open to the public including the press)**

**15 Local Economy and Transformation - Part B**

**15(i) Creation of a Northern Gateway Solar Park and Micro Grid - Part B**

Cabinet will consider an appendix to the report by the Assistant Director, Place and Client Services, in part A of the agenda, which contains not for publication information