

COLCHESTER BOROUGH COUNCIL

RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel.

Part A – To be completed by the appropriate Cabinet Member/Officer

Title of Report

Award of Contract for the purchase of Fleet for Helpline, Neighbourhood Services and Pest Control

Delegated Power

Provision of Council fleet requirements.

Decision Taken

To accept the bids submitted by Renault, and Maxus.

To proceed with ordering 17 vehicles in 2021 and for a further two vehicles in 2023, at the end of their contract hire arrangements.

Key Decision

Yes

Forward Plan

Yes

Reasons for the Decision

The bids received from Renault, and Maxus were compliant with the Council's requirements and the lowest priced.

Different manufacturers provide different types and vehicle sizes, all have been scrutinized to ensure they suit the Council's operational needs in consultation with the relevant departments.

Without a regime of vehicle replacement, the Council will not be able to deliver a satisfactory and core service to residents, visitors, and businesses.

The Council has a responsibility to ensure that all fleet complies with national standards, is adequate in terms of capacity, is reliable and is fit for purpose to deliver against the agreed outcomes for the service.

Alternative Options

The Council could continue to extend the lease hire for existing vehicles; however, the extended hire agreement will include conditions relating to damage or failure of any major vehicle components (e.g., engines, gear boxes etc). Due to the age, wear, and tear of vehicles such component failure is likely and presents additional risk in terms of finance and operational resilience.

To not award a contract under this exercise would have implications that may prevent Neighbourhood Services, Parks, Pest Control and Helpline teams carry out their daily duties to all wards of the Borough.

Contract hire bids were assessed for the same vehicle types; however, this did not prove to be the most cost-efficient method.

Conflict of Interest

N/A

Dispensation by Head of Paid Service

N/A

Dispensation by Monitoring Officer

N/A

Approved by Portfolio Holder for Environment & Sustainability

Signature Councillor Simon Crow

Date 15 July 2021

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

Part B – To be completed by the Proper Officer (Democratic Services)

Portfolio Holder Decision Reference Number

ENV-002-21

Implementation Date

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on *Thursday 29 July 2021***.

Call-in Procedure

The Decision Notice for this decision was published on the internet and placed in the Members' Room and the Customer Service Centre on ***Thursday 15 July 2021***.

A request for reference to the Scrutiny Panel must be made by **5pm on *Thursday 29 July 2021***.

Signature of Proper Officer

K Barnard