

COLCHESTER BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 March 2023 – 30 June 2023

During the period from 1 March 2023 – 30 June 2023* Colchester Borough Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the Borough of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email democratic.services@colchester.gov.uk

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council's website, www.colchester.gov.uk*

If you wish to request details of documents regarding the 'Key Decisions' outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker. Details of the decision makers are correct at the time of publication.

Contact details for the Council's various service departments are incorporated at the end of this plan.

If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Approval to complete the purchase of land/property at 'The Centre' Greenstead from Notting Hill Genesis, using funding received via the Estates Regeneration Fund	No	February 2023	Portfolio Holder for Resources, Councillor Mark Cory Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Daniel Barton Greenstead and Youth (Town Deal) Projects Manager 01206 282912: Daniel.Barton@colchester.gov.uk
Award of Contract for Voids works contract	Yes	February 2023	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Geoff Beales Client Services Manager 01206 506514 geoff.beales@colchester.gov.uk

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Award of contract for the construction of affordable homes at Veronica Walk, Colchester	Yes	February 2023	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Andrew Tyrrell Client and Business Manager andrew.tyrrell@colchester.gov.uk 01206 2822390
Award of a contract for the construction of affordable homes at Prospero Close, Colchester	Yes	February 2023	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Andrew Tyrrell Client and Business Manager andrew.tyrrell@colchester.gov.uk 01206 2822390

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Review of Free Bulky Collections	No	February 2023	Portfolio Holder for Neighbourhood Services and Waste, Councillor Martin Goss. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Rosa Tanfield Group Manager for Neighbourhood Services rosa.tanfield@colchester.gov.uk 0330 0538 047
Review of Saturday Household Drop-off Service	No	February 2023	Portfolio Holder for Neighbourhood Services and Waste, Councillor Martin Goss. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Rosa Tanfield Group Manager for Neighbourhood Services rosa.tanfield@colchester.gov.uk 0330 0538 047

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Fixed penalty notice charges review	No	February/March 2023	Portfolio Holder for Neighbourhood Services and Waste, Councillor Martin Goss Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Rosa Tanfield Group Manager – Neighbourhood Services Rosa.tanfield@colchester.gov.uk 0330 0538 047
Award of a contract for the construction of affordable homes at Hedge Drive, Colchester	Yes	March 2023	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Andrew Tyrrell Client and Business Manager andrew.tyrrell@colchester.gov.uk 01206 2822390

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Authority to award Contract for Delivery of Energy Improvements for the Social Housing Decarbonisation Fund Project	No	March 2023	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488
Award of Contract for Electrical Installation Condition Reports (EICR's)	No	March 2023	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488

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Award of Contract for Asbestos Removal	No	March 2023	Portfolio Holder for Housing and Communities, Councillor Julie Young. Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488
Review of Ferry Marsh, part of Colne Local Nature Reserve	No	March 2023	Portfolio Holder for Neighbourhood Services and Waste, Councillor Martin Goss Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Portfolio Holder report	Nick Christo Parks, Countryside and Greening Operations Manager Nick.christo@colchester.gov.uk 07966 281114

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Request for delegated authority for the award of Housing Revenue Account contracts for the 2023/24 Housing Investment Programme financial year.	No	8 March 2023	Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report	Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488
Strategic Plan Delivery Plan 2023/24 This report will provide a proposed delivery plan for 2023/2024 to deliver against the Council Strategic Plan. This will include the allocation of appropriate resources to deliver the Councils Strategic Objectives. It will request that Cabinet approve the delivery plan.	No	8 March 2023	Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young) Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk	Cabinet report and proposed Strategic Plan Delivery Plan	Richard Block Chief Operating Officer richard.block@colchester.gov.uk (01206) 506825

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Approval of commitment to the Local Authority Housing Fund	No	8 March 2023	<p>Cabinet (Cllrs King, Cory, Cox, Fox, Goss, Luxford Vaughan, Nissen, J. Young)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Karen Paton Housing Strategy Co-ordinator karen.paton@colchester.gov.uk 01206 282275</p>
Award of recycling materials contract	No	May 2023	<p>Portfolio Holder for Neighbourhood Services and Waste, Councillor Martin Goss</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Robert Doran Fleet and Depot Contract Manager Robert.doran@colchester.gov.uk (01206) 282612</p>

CONTACT DETAILS FOR COLCHESTER BOROUGH COUNCIL

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