

COLCHESTER CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS 1 March 2024 – 30 June 2024

During the period from 1 March 2024 – 30 June 2024* Colchester City Council intends to take 'Key Decisions' on the issues set out in the following pages. Key Decisions relate to those executive decisions which are likely to either:

- result in the Council spending or saving money in excess of £500,000; or
- have a significant impact on communities living or working in an area comprising two or more wards within the City of Colchester.

This Forward Plan should be seen as an outline of the proposed decisions and it will be updated on a monthly basis. Any questions on specific issues included on the Plan should be addressed to the contact name specified in the Plan. General queries about the Plan itself should be made to Democratic Services (01206) 507832 or email democratic.services@colchester.gov.uk

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed and the documents listed on the Plan and any other documents relevant to each decision which may be submitted to the decision taker can be viewed free of charge although there will be a postage and photocopying charge for any copies made. *All decisions will be available for inspection on the Council's website, www.colchester.gov.uk*

If you wish to request details of documents regarding the 'Key Decisions' outlined in this Plan please contact the individual officer identified.

If you wish to make comments or representations regarding the 'Key Decisions' outlined in this Plan please submit them, in writing, to the Contact Officer highlighted two working days before the date of the decision (as indicated in the brackets in the date of decision column). This will enable your views to be considered by the decision taker. Details of the decision makers are correct at the time of publication.

Contact details for the Council's various service departments are incorporated at the end of this plan.

If you need help with reading or understanding this document please telephone (01206) 282222 or textphone users dial 18001 followed by the full number that you wish to call and we will try to provide a reading service, translation or other formats you may need.

*The Forward Plan also shows decisions which fall before the period covered by the Plan but which have not been taken at the time of the publication of the Plan.

KEY DECISION REQUIRED	DOES DECISION INCLUDE EXEMPT INFORMATION (or information defined by the Government as Confidential)	DATE OF DECISION or PERIOD DECISION TO BE TAKEN	DECISION MAKER (title and name, including Cabinet, portfolio holders and officers) – details of decision makers correct at time of publication	DOCUMENTS SUBMITTED OR TO BE SUBMITTED TO DECISION TAKER TO CONSIDER (and from where they are available)	CONTACT DETAILS FROM WHICH DOCUMENTS CAN BE OBTAINED (name of the authors of the reports)
Award of contract for the upgrade of thermal elements and deck areas to flats at Trinity Square	No	February 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>
Award of contract for retrofit installation to combat fuel poverty	No	February 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>

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Award of Contract for Gas Servicing	No	February 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>
Authority to award Contract for Delivery of Energy Improvements for the Social Housing Decarbonisation Fund Project – Package 2	No	February 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>

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Award of Contract for Construction Consultancy Services	No	February 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>
Award of Contract for the Installation of Communal Doors in the HRA portfolio	No	March 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>

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Award of Contract for the Installation of Loft and Cavity Wall Insulation in the HRA portfolio	No	March 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>
Award of Contract for the Installation of Disabled Adaptations in the Housing Revenue Account portfolio	No	March 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>

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Award of a Contract for the delivery of Fire Doors and Fire Compartmentation at Winstree Court and The Cannons Sheltered Schemes	No	March 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>
Fit for the Future Transformation Plan	Yes	13 March 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Melissa Kemp-Salt Director of ICT & Transformation, Epping Forest District and Colchester City Councils melissa.kemp-salt@colchester.gov.uk 07971 340551</p>

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Asset Management Strategy	Yes	13 March 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Patricia Barry Patricia.barry@colchester.gov.uk</p>
Hibernation of Colchester Amphora Housing Limited	Yes	13 March 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Richard Carr Managing Director Interim Colchester Commercial Holdings Ltd Richard.carr@colchesteramphora.com 01206 282241</p>

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Colchester Community Stadium Lease Arrangements	Yes	13 March 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Elizabeth Simpson Head of Estates Elizabeth.simpson@colchester.gov.uk 07966 238918</p>
Request for delegated authority for the award of Housing Revenue Account contracts for the 2024/25 Housing Investment Programme financial year.	No	13 March 2024	<p>Cabinet (Cllrs King, Burrows, Cory, Goss, Jay, Luxford Vaughan, Smith, Sommers)</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Cabinet report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>

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Award of Contract for the Installation of Domestic Heating in the HRA portfolio	No	April 2024	<p>Portfolio Holder for Housing, Councillor Paul Smith</p> <p>Please contact via Democratic Services (01206) 507832 email: democratic.services@colchester.gov.uk</p>	Portfolio Holder report	<p>Martin Norgett Strategic Client for Asset Management martin.norgett@colchester.gov.uk 07816 204488</p>

CONTACT DETAILS FOR COLCHESTER CITY COUNCIL

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