

COLCHESTER BOROUGH COUNCIL

RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

Part A – To be completed by the appropriate Cabinet Member/Officer

Title of Report

Revisions to Relationship Breakdown and Succession Policy

Delegated Power

To procure the specified service in the provision, implementation, maintenance and management of: -

Public sector dwellings, management of Council owned dwellings and other properties and their environs including the setting of rents in accordance with the Management Agreement dated 9 August 2013 between the Council and Colchester Borough Homes Limited and any subsequent agreement or arrangement entered into between the parties.

Tenant selection/nomination criteria and conditions of tenancy.

Decision Taken

Approval of the refreshed Relationship Breakdown and Succession policies.

Key Decision

No

Forward Plan

N/A

Reasons for the Decision

All policies should be reviewed regularly, usually a minimum of every 3 years or sooner if a significant or legislative change is required. Neither the Relationship Breakdown nor Succession Policy have been reviewed since they were adopted in January 2014. It is important that each policy is reviewed and refreshed to ensure it is fit for purpose; providing tenants with clear and understandable guidance on the support available when relationships breakdown and eligibility to succeed to a tenancy.

Alternative Options

To continue with the adopted policies from January 2014.

Conflict of Interest

None

Dispensation by Head of Paid Service

N/A

Dispensation by Monitoring Officer

N/A

Approved by Portfolio Holder for Housing

Signature Councillor Adam Fox

Date 19 August 2020

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

Part B – To be completed by the Proper Officer (Democratic Services)

Portfolio Holder Decision Reference Number

Specify Number. HOU-006-20

Implementation Date

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on Wednesday 26 August 2020**

Call-in Procedure

The Decision Notice for this decision was published on the internet on ***specify date 19 August 2020.***

A request for reference to the Scrutiny Panel must be made by **5pm on Wednesday 26 August 2020**

Signature of Proper Officer
K Barnard