

COLCHESTER BOROUGH COUNCIL

RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

Part A – To be completed by the appropriate Cabinet Member/Officer

Title of Report – Approval of Access Policy for Colchester City Council Tenants and Leaseholders

Delegated Power

Management of Council owned housing stock and other related properties including the setting of rents.
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Decision Taken

To approve the Access Policy to enable CCC/CBH to maintain safety and standards within our homes.

Key Decision

No

Forward Plan

No

Reasons for the Decision

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| <ul style="list-style-type: none">• To ensure that CCC/CBH are able to gain access to homes to carry out its legal, regulatory and contractual duties.• A clear and consistent approach set out in the policy will guide Officers and Members dealing with access issues and set out in a clear way to Tenants and Leaseholders the reasons for accessing their home. |
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Alternative Options

- To not have an access policy, however this may result in legal, regulatory or contractual risks.
- Not being able to gain access may impact on the ability to gain 100% compliance with all regulatory and statutory obligations.

Conflict of Interest

None known

Dispensation by Head of Paid Service

N/A

Dispensation by Monitoring Officer

N/A

Approved by Portfolio Holder for Housing

Signature Councillor Paul Smith

Date 4 March 2024

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

Part B – To be completed by the Proper Officer (Democratic Services)

Portfolio Holder Decision Reference Number

HOU-021-23

Implementation Date

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on *Monday 11 March 2024***

Call-in Procedure

The Decision Notice for this decision was published on the internet and placed in the Members' Room and the Customer Service Centre on ***Monday 4 March 2024***

A request for reference to the Scrutiny Panel must be made by **5pm on *Monday 11 March 2024***

Signature of Proper Officer

K Barnard