

# Council Meeting

**Charter Hall, Colchester Leisure World,  
Colchester, CO1 1YH  
Thursday, 02 December 2021 at 18:00**

# Information for Members of the Public

## Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

## Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

## Audio Recording, Mobile phones and other devices

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

## Access

The main access to Charter Hall is suitable for wheelchair users. There is an induction loop in all the Charter Hall.

## Facilities

Toilets are available. Attendees are advised to bring their own refreshments or to purchase them from the Leisure World café which will be open.

## Evacuation Procedures

Should the emergency alarm sound exit the building by the nearest available emergency exit and assemble at the Skate Park.

Colchester Borough Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

[www.colchester.gov.uk](http://www.colchester.gov.uk)

## **Covid 19**

Please could attendees note the following:-

- Hand sanitiser, wipes and masks will be available.
- Do not attend if you feel unwell with a temperature or cough, or you have come in to contact with someone who is unwell with a temperature or cough.
- Masks should be worn whilst arriving and moving round the meeting room, unless you have a medical exemption.
- All seating will be socially distanced with 2 metres between each seat. Please do not move the chairs. Masks can be removed when seated.
- Please follow any floor signs and any queue markers.
- Try to arrive at the meeting slightly early to avoid a last minute rush.
- A risk assessment, including Covid 19 risks, has been undertaken for this meeting.

**COLCHESTER BOROUGH COUNCIL**  
**Council**  
**Thursday, 02 December 2021 at 18:00**

**TO ALL MEMBERS OF THE COUNCIL**

**Published 30/11/2021**

**You are hereby summoned to attend the meeting of the Council to be held on Thursday, 02 December 2021 at 18:00 for the transaction of the business stated below.**



**Chief Executive**

**AGENDA**  
**THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING**  
**(Part A - open to the public)**

**Please note that the business will be subject to short breaks at approximately 90 minute intervals.**

**Please note that Agenda items 1 to 6 are normally dealt with briefly.**

**Live Broadcast**

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

**1 Welcome and Announcements (Council)**

The Mayor will welcome members of the public and Councillors and will ask the Chaplain to say a prayer. The Mayor will explain the procedures to be followed at the meeting including a reminder everyone to use microphones at all times when they are speaking, but otherwise keep microphones muted.

**2 Have Your Say! (Hybrid meetings)**

Members of the public may make representations to the meeting. This can be made either in person at the meeting or by joining the meeting remotely and addressing the Council via Zoom. Each representation may be no longer than three minutes. Members of the public wishing to address the Council remotely may register their wish to address the meeting by e-mailing [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk) by 12.00 noon on the working day before the meeting date. In addition a written copy of the representation will need to be supplied for use in the event of

unforeseen technical difficulties preventing participation at the meeting itself.

There is no requirement to pre register for those attending the meeting in person.

**3 Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

**4 Minutes of the Previous Meeting (Council)**

A... Motion that the minutes of the meeting held on 15 September 2021 and 20 October 2021 be confirmed as a correct record.

**Council minutes 150921** 11 - 12

**Council minutes 201021** 13 - 22

**5 Mayor's Announcements**

The Mayor to make announcements.

**6 Items (if any) referred under the Call-in Procedure (Council)**

The Council consider any items referred by the Scrutiny Panel under the Call-in Procedure because they are considered to be contrary to the policy framework of the Council or contrary to, or not wholly in accordance with, the budget.

**7 Recommendations of the Cabinet, Panels and Committees**

Council will consider the following recommendations:-

**7(i) Establishment of a Joint Committee for Tendring Colchester Borders Garden Community** 23 - 28

B... Motion that the recommendation contained in draft minute 605 of the Cabinet meeting of 17 November 2021 be approved and adopted.

**7(ii) Local Council Tax Support Scheme 2022-23** 29 - 30

C... Motion that the recommendation contained in draft minute 608 of the Cabinet meeting of 17 November 2021 be approved and adopted.

**7(iii) Officer Pay Policy Statement 2022-23** 31 - 32

D... Motion that the recommendation contained in draft minute 609 of the Cabinet meeting of 17 November 2021 be approved and adopted.

- 7(iv) **Nomination for Deputy Mayor 2022-23** 33 - 34  
 E... Motion that the recommendation contained in draft minute 614 of the Cabinet meeting of 17 November 2021 be approved and adopted.
- 7(v) **Gambling Act 2005 Policy** 35 - 38  
 F... Motion that the recommendation contained in draft minute 143 of the Licensing Committee meeting of 10 November 2021 be approved and adopted.
- 7(vi) **Review of the Ethical Governance Policies** 39 - 40  
 G... Motion that the recommendations contained in draft minute 290 of the Governance and Audit Committee meeting of 23 November 2021 be approved and adopted.
- 7(vii) **Review of Local Code of Corporate Governance** 41 - 42  
 H... Motion that the recommendation contained in draft minute 292 from the Governance and Audit Committee meeting of 23 November 2021 be approved and adopted.
- 8 **Notices of Motion pursuant to the provisions of Council Procedure Rule 11**  
 Council will consider the following Motions:-  
 (Note: The maximum length of time for the consideration of all such motions shall be 80 minutes. In the event that a motion is still being debated when the 80 minutes have elapsed the Mayor shall invite the proposer of the motion to respond to the debate and the move straight to the vote. )
- 8(i) **Insulating Homes**

Motion I

Proposer: Cllr J. Young, Cllr Cory

*Climate change is the biggest single threat that Colchester residents face. The biggest carbon impact locally is poorly insulated homes. As energy prices skyrocket local families are spending hard earned incomes on heat that leaks from their homes. Colchester needs a plan to retrofit local homes, that provides new jobs, reduces heating bills and ensures people are warm in their homes over winter periods. This council calls on the Cabinet members for the Environment , Housing and Planning to develop a plan to work with Colchester Borough Homes, housing associations, private landlords and homeowners to retrofit homes and tackle the climate emergency. This plan must include calling on Government to provide additional funding to support this vital work which will be good for residents and climate change.*

As the motion relates to an executive function, it will stand referred to direct to Cabinet unless Procedure 11(2) is suspended.

**8(ii) Standards**

Motion J

Proposer: Cllr King and Cllr Fox

*Confidence in politics has been further damaged by recent parliamentary lobbying, misconduct and the second jobs controversy.*

*This Council welcomes the Government's withdrawal of their proposals, and the Prime Minister's apology. And their restated support for an independent Standards Commissioner and process, as this helps ensure our Members of Parliament act in the interest of their constituents and our nation, uninfluenced by what they can earn by lobbying.*

*This Council believes the great majority of elected members, including this Council, are motivated by public service alone. We commit ourselves to ensure our conduct is beyond reproach, to continue to declare any conflicts of interest, to not accept payments from any who seek to improperly influence what we as individuals or a local authority might do. And to work to the highest standards of public service. To put the interests of our residents and the wider public first in all we do.*

As the motion relates to a non-executive function, it will be debated and determined at the meeting.

**8(iii) Support for Local Businesses**

Motion K

Proposer: Cllr Crow

*This Council wishes all Colchester Borough residents a great Festive Season and would like this Council to take this opportunity to promote our local businesses of all sizes who are creators of jobs and prosperity. We implore local residents to shop local and support all our businesses that have been through so much in the last 18 months including supporting "Small Business Saturday" this weekend. This Council would like to thank the BID, Lion Walk and Culver Square shopping centres, COLBEA and all other organisations that have helped our businesses during the pandemic and hope our local businesses have a prosperous Christmas.*

As the motion relates to a non-executive function, it will be debated and determined at the meeting.

## 8(iv) **Climate Change**

Motion L

Proposer: Cllr Nissen

*This Council notes:*

- *The Glasgow Pact is a significant deal signalling the end of coal, oil and gas - and it's wide agreement by leaders to "keep 1.5C alive".*
- *The moral authority shown by climate activists, based on climate science, has been clear in setting this higher ambition.*
- *The Glasgow Pact did not secure National Determined Contributions (NDCs) to stay within 1.5C so will be only a game changer if we get our act together over the coming year, which depends on what the UK does with its continued presidency of COP, and the wider actions and leadership across the UK.*

*This Council further notes:*

- *The most climate vulnerable countries are calling for natural justice, for the rich countries to pay for current losses and damages based on historic greenhouse gas emissions; and*
- *That the world's government's must now accept we are now in climate emergency mode and have to come back next year with plans and pledges that at least halve carbon emissions this decade and set carbon budgets that stay well within the 1.5C limit.*

*Therefore this Council calls on the UK government to:*

1. *Reverse Official Development Assistance (ODA, "aid") budget cuts*
2. *Conduct an independent review into UK fossil fuel subsidies and set out a plan and timetable to phase these out.*
3. *Put climate change at the heart of all future trade deals, and call for an end to the investor-state dispute settlement (so called "corporate courts") that allow companies to sue governments for taking climate action (see [www.globaljustice.org.uk](http://www.globaljustice.org.uk)).*
4. *Commit to no more coal, oil (je or gas) extraction in the UK, or through UK investments overseas.*
5. *Commit to no airport expansion across the UK, and for international aviation and shipping decarbonisation to be included in NDCs, and in future trade deals.*
6. *Cancel the UK's current road building programme and divert spending to local council zero carbon transport plans.*
7. *Commit that UK international climate finance is provided in addition to existing official development assistance (ODA) as agreed at the Copenhagen and Paris climate summits and for this to include funds for climate mitigation, adaptation and loss and damage payments.*

As the motion relates to a non-executive function, it will be debated and determined at the meeting.

## 9 **Questions to Cabinet Members and Chairmen pursuant to Council Procedure Rule 10**

Cabinet members and Chairmen will receive and answer pre-notified questions in accordance with Council Procedure Rule 10(1)

followed by any oral questions (not submitted in advance) in accordance with Council Procedure Rule 10(3).

(Note: a period of up to 60 minutes is available for pre-notified questions and oral questions by Members of the Council to Cabinet Members and Chairmen (or in their absence Deputy Chairmen)).

At the time of the publication of the Summons, no pre-notified questions had been received.

|    |   |           |
|----|---|-----------|
| 10 | <b>Authorisation of Absence from Council and Committee meetings</b>   | 43 - 44   |
|    | M...Motion that the recommended decision in the report from the Assistant Director, Corporate and Improvement Services, be approved and adopted.  |           |
| 11 | <b>Schedule of Portfolio Holder Decisions</b>   | 45 - 46   |
|    | Council is invited to note the Schedule of Portfolio Holder decisions for the period 9 October 2021 - 19 November 2021.   |           |
| 12 | <b>Urgent Items (Council)</b>   |           |
|    | Council will consider any business not specified in the Summons which by reason of special circumstances the Mayor determines should be considered at the meeting as a matter of urgency. |           |
| 13 | <b>Reports Referred to in Recommendations</b>   |           |
|    | The reports specified below are submitted for information and referred to in the recommendations specified in item 7 of the agenda:   |           |
|    | <b>Joint Committee TCBGC, report to Cabinet 171121</b>  | 47 - 70   |
|    | <b>LCTS 2022-23 report to Cabinet 171121</b>  | 71 - 74   |
|    | <b>Officer Pay Policy Statement 2022-23, report to Cabinet, 171121</b>  | 75 - 90   |
|    | <b>Gambling Act 2005 Policy, report to Licensing Committee 101121</b>   | 91 - 158  |
|    | <b>Review of Ethical Governance Policies, report to Governance and Audit Committee 231121</b>   | 159 - 252 |
|    | <b>Review of Local Code of Corporate Governance, report to Governance and Audit Committee 231121</b>  | 253 - 284 |

14 **Exclusion of the Public (not Scrutiny or Executive)**

In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

**Part B**  
**(not open to the public including the press)**