

## COLCHESTER BOROUGH COUNCIL

### RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

#### Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

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#### Part A – To be completed by the appropriate Cabinet Member/Officer

##### Decision to award Contract for Integrated Parking System

##### Delegated Power

To procure the specified service in the provision, implementation, maintenance and management of Operational car parking.

##### Decision Taken

Award of contract for the supply of the integrated parking system to Chipside Ltd.

##### Key Decision

No

##### Forward Plan

Yes

##### Reasons for the Decision

Following evaluation of submitted bids against the criteria and process detailed in the Framework, the Recommended Bidder submitted a bid that met the essential requirements and then scored the highest marks to offer the best combination of technical merit and pricing compared to other bidders. The bid price is within the agreed budget.

**Alternative Options**

The alternative would be to not award the contract and restart the procurement process. There is no perceived benefit in doing so.

**Conflict of Interest**

No conflict of interest has been declared

**Dispensation by Head of Paid Service**

None

**Dispensation by Monitoring Officer**

None

**Approved by Portfolio Holder for Communities, Wellbeing and Public Safety**

**Signature Cllr Michael Lilley**

**Date 19 January 2021**

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

**Part B – To be completed by the Proper Officer (Democratic Services)**

**Portfolio Holder Decision Reference Number**

**WEL-005-20**

**Implementation Date**

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on 26<sup>th</sup> January 2021**

**Call-in Procedure**

The Decision Notice for this decision was published on the internet and placed in the Members' Room and the Customer Service Centre on **19 January 2021**

A request for reference to the Scrutiny Panel must be made by **5pm on 26<sup>th</sup> January 2021**.

**Signature of Proper Officer**

**Kate Randall**