

14 June 2023

Report of	Assistant Director of Corporate and Improvement Services	Author	Matthew Evans
Title	Licensing Committee Work Programme 2023-2024		☎ 8006
Wards affected	Not applicable		

1. Executive Summary

- 1.1 This report sets out the current Work Programme 2023-2024 for the Licensing Committee. This provides details of the reports that are scheduled for each meeting during the municipal year. Members are asked to note that due to the nature of Licensing work, items on the work programme may be subject to change.
- 1.2 Members will note that no items have been scheduled for the work programme at present. This is due to the fact that the appointment of a Licensing Manager is imminent when the workload of the team will be structured throughout the year. The Committee, is, however, invited to discuss potential items for consideration or make suggestions for the future structure of the programme.

2. Recommended Decision

- 2.1 The Committee is asked to note the contents Committee's Work Programme for 2023-2024.

3. Alternative Options

- 3.1 This function forms part of the Committee's Terms of Reference and, as such, no alternative options are presented.

4. Background Information

- 4.1 The Committee's work programme will evolve as the Municipal Year progresses and items of business are commenced and concluded.

5. Standard References

- 5.1 There are no particular references to publicity or consultation considerations; or financial; equality, diversity and human rights; community safety; health and safety, environmental and sustainability implications or risk management implications

6. Strategic Plan References

- 6.1 The Policy aims to contribute to the Council's priorities for the Borough and in particular to support the Growth, Wellbeing and Opportunity priorities by working with the licensed trade to promote the town and make it a safer place.

Licensing Work Plan May 2022 – April 2023

14 June 2023	Update on the work of the Licensing Team
26 July 2023	
20 September 2023	
8 November 2023	
17 January 2024	
20 March 2024	