

COLCHESTER BOROUGH COUNCIL

RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

Part A – To be completed by the appropriate Cabinet Member/Officer

Title of Report

Review of Saturday Household Drop-off Service

Delegated Power

As per the Scheme of Delegation to Cabinet members set out in the Constitution.

Decision Taken

To agree to change the current free operating model for the Saturday Household Drop-off Service so that the Council only offers a selection of chargeable Saturday collection services to residents' associations, parish councils, managing agents or other organisations, with the fees as set out within the report.

Key Decision

Yes

Forward Plan

Details have been included in the Forward Plan

Reasons for the Decision

The recommendation will enable the Council to reduce costs in delivering this service, whilst still maintaining options for residents to take up the service, but also ensuring that only those who need the service are contributing to the cost.

Alternative Options

The Council could pursue the following options, but these have been discounted as outlined below:

Option 1 – Continue the existing service

The existing Saturday Household Drop-Off Service costs £559.85 per session for residual waste, and £498.45 per session (allowing for Credit Claim of 2 tonnes) for garden waste. The session costs are based on providing vehicles to collect both residual and garden waste for up to 4 hours on site (08:00-12:00). This is a total of £1,058.29 per session. This operation runs for 24 weeks over spring and summer, leading to a total estimated cost of £25,398.96 per annum. The money to deliver this service is not built into the Council's budget and as such, providing this service places an immediate pressure on the budget.

Option 2 - Stop Saturday Household Drop-Off Service completely

Stopping the existing service will reduce the current revenue budget pressure by £25,398.96 per annum. However, it is likely that there will be dissatisfaction from residents and partners.

Conflict of Interest

None

Dispensation by Head of Paid Service

None

Dispensation by Monitoring Officer

None

Approved by Portfolio Holder for Neighbourhood Services & Waste

Signature Councillor Martin Goss

Date 09 February 2023

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

Part B – To be completed by the Proper Officer (Democratic Services)

Portfolio Holder Decision Reference Number

WAS-002-22

Implementation Date

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on Thursday 23 February 2023**

Call-in Procedure

The Decision Notice for this decision was published on the internet on **Thursday 9 February 2023**.

A request for reference to the Scrutiny Panel must be made by **5pm on Thursday 23 February 2023**.

Signature of Proper Officer
K Barnard