

# Special Council Meeting

**Moot Hall, Town Hall, High Street,  
Colchester, CO1 1PJ  
Wednesday, 23 November 2022 at 18:00**

# Information for Members of the Public

## Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

## Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

## Audio Recording, Mobile phones and other devices

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Mayor who may choose to require all devices to be switched off at any time.

## Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms.

## Facilities

Toilets, are on each floor of the Town Hall. A water dispenser is available on the first floor.

## Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester Borough Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

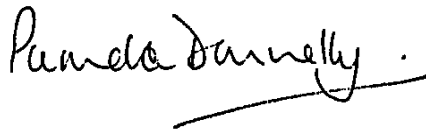
[www.colchester.gov.uk](http://www.colchester.gov.uk)

**COLCHESTER BOROUGH COUNCIL**  
**Council**  
**Wednesday, 23 November 2022 at 18:00**

**TO ALL MEMBERS OF THE COUNCIL**

**Published 15/11/2022**

You are hereby summoned to attend a Special Meeting of the Council to be held on Wednesday, 23 November 2022 at 18:00 for the transaction of the business stated below only.



**Chief Executive**

**AGENDA**  
**THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING**  
**(Part A - open to the public)**

Please note that the business will be subject to short breaks at approximately 90 minute intervals.

**Live Broadcast**

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

**Apologies**

Apologies: Councillors Barber, Barton and Goss

**1 Welcome and Announcements (Council)**

The Mayor will welcome members of the public, Councillors, Honorary Aldermen and guests and will invite the Chaplain to say a prayer.

**2 Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

**3 Presentation of Letters Patent conferring City Status on the Borough of Colchester**

His Majesty's Lord Lieutenant of Essex will address Council and on behalf of the late Queen, Her Majesty Queen Elizabeth the Second, will present Letters Patent to the Mayor of Colchester, conferring City Status on the Borough of Colchester.

**4 Change of Council Name to Colchester City Council**

The Leader of the Council will propose the following motion:-

Motion A:-

- (a) The name of Colchester Borough Council be changed to Colchester City Council with immediate effect;
- (b) The Monitoring Officer be authorised to make the necessary consequential amendments to the Council's Constitution.