

PLANNING COMMITTEE MEETING 17 DECEMBER 2015

The venue for the Planning Committee meeting on 17 December 2015 has been changed. The meeting will be held in the **Moot Hall, Town Hall, Colchester**. This is because it is likely that there will be a larger than usual number of people who will wish to attend the meeting.

One of the applications to be considered at the meeting, that in relation to **Tollgate Village**, has generated a significant amount of public interest and, accordingly, the Chairman has agreed to vary the arrangements for the public to make representations (called Have Your Say!) The changed arrangements for speaking **on this application only** are:

- up to **three speakers** will be permitted to address the Committee for up to a maximum of **three minutes** each **in opposition** to the application and
- up to **three speakers** will be permitted to address the Committee for up to a maximum **three minutes** each **in support** of the application.

As is usual, speakers will be timed and a bell will be rung when there is one minute remaining and again at the end of the three minutes.

In respect to speakers who wish to address the Committee in opposition to the application, if necessary, the Chairman may need to consider giving priority to speakers who represent organisations or those who represent a significant body of the population, for example Parish Councils and organised groups and societies.

Names of speakers will be **recorded prior to the meeting**. If you wish to register to speak to the Committee please **tell a member of staff when you arrive at the Moot Hall**. They will be located just inside the Hall, and they will give you instructions on how to register to speak.

The meeting will **commence at 6pm** but members of the public are encouraged to arrive in good time and it is likely that **access** to the Hall will be available **from 5.00pm**.

For general advice on the content of your speech, please read the guidance on the Council and Meetings pages of the website on the link entitled Have Your Say [here](#). Please be aware that you will not be able to engage in a dialogue with the committee, but any questions you pose in your speech may be noted by the planning officers and they will be able to answer such questions in their response to speakers.