

Cabinet Meeting

**Grand Jury Room, Town Hall, High Street,
Colchester, CO1 1PJ
Wednesday, 11 March 2020 at 18:00**

The Cabinet deals with the implementation of all Council services, putting into effect the policies agreed by Full Council and making recommendations to Full Council on policy issues and the budget.

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

Audio Recording, Mobile phones and other devices

The Council audio records public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's website. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms. If you need help with reading or understanding this document please take it to the Library and Community Hub, Colchester Central Library, using the contact details below and we will try to provide a reading service, translation or other formats you may need.

Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

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Colchester, CO1 1JB

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www.colchester.gov.uk

COLCHESTER BOROUGH COUNCIL
Cabinet
Wednesday, 11 March 2020 at 18:00

The Cabinet Members are:

Leader and Chairman	Councillor Mark Cory (Liberal Democrats) Councillor Adam Fox (Labour and Co-operative) Councillor Martin Goss (Liberal Democrats) Councillor Theresa Higgins (Liberal Democrats) Councillor David King (Liberal Democrats) Councillor Mike Lilley (Labour and Co-operative) Councillor Andrea Luxford Vaughan (Liberal Democrats) Councillor Julie Young (Labour)
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AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that Agenda items 1 to 5 are normally dealt with briefly.

1 Welcome and Announcements

The Chairman will welcome members of the public and Councillors and remind everyone to use microphones at all times when they are speaking. The Chairman will also explain action in the event of an emergency, mobile phones switched to silent, audio-recording of the meeting. Councillors who are members of the committee will introduce themselves.

2 Urgent Items

The Chairman will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

3 Declarations of Interest

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other pecuniary interest or non-pecuniary interest.

4 Minutes of Previous Meeting

Cabinet will be invited to confirm that the minutes of the meeting of 29 January 2020 are a correct record.

29-01-20

9 - 28

5 Have Your Say!

The Chairman will invite members of the public to indicate if they wish to speak or present a petition on any item included on the agenda or any other matter relating to the terms of reference of the meeting. Please indicate your wish to speak at this point if your name has not been noted by Council staff.

6 Decisions Reviewed by the Scrutiny Panel

The Councillors will consider the outcome of a review of a decision by the Scrutiny Panel under the call-in procedure. At the time of the publication of this agenda, there were none.

7 Strategy

7(i) The Better Colchester Strategic Plan 2020-2023

29 - 48

Cabinet will consider a report inviting it to approve the Strategic Plan 2020-23 and recommend it to Full Council for adoption. The Strategic Plan sets the framework for the Council's three-year Medium Term Financial Forecast and its Capital Programme agreed at Full Council in February. The new Strategic Plan addresses the key challenges facing the borough by describing 21 priorities organised against five strategic themes which collectively form the Council's vision and reflect the priorities agreed by the Council in 2019/20.

7(ii) Task and Finish Groups at Colchester Borough Council

49 - 56

Cabinet will consider the recommendations contained in draft minute 255 of the Scrutiny Panel meeting on 5 February 2020.

8 Commercial Services

8(i) Updates to the Council Owned Companies Business Plans 2018-21

57 - 92

Cabinet will consider a report inviting it to approve the updated Business Plans for Colchester Commercial Holdings Ltd and its subsidiary companies for the period 2018-21, to note the governance arrangements for the companies and their achievements

8(ii)	Update on the Turnstone Development at Northern Gateway	93 - 98
	Cabinet will consider a report setting out proposed changes to the structure of an existing Development Agreement that Colchester Borough Council (CBC) has with Turnstone Estates.	
8(iii)	Award of Contract at Northern Gateway relating to "The Walk" Boulevard, Access Roads and Infrastructure	99 - 104
	Cabinet will consider a report seeking to delegate authority to the Assistant Director, Place and Client Services, in consultation with the Portfolio Holder for Commercial Services, to award a contract for the construction of "The Walk", access roads and infrastructure at Northern Gateway.	
9	Waste, Environment and Transportation	
9(i)	Request for Authority for Procurement of Fleet	105 - 112
	Cabinet will consider a report inviting it to agree the options for food collection and the purchase or leasing of seven food waste vehicles. It also proposes that authority be delegated to the Chief Operating Officer, in consultation with the Portfolio Holder for Waste, Environment and Transportation, to purchase/lease the vehicles depending on the outcome of the procurement process and provided that the costs are met from within existing budgets.	
9(ii)	Revision of Market Operation and Fees	113 - 122
	Cabinet will consider a report proposing changes to the operation and location of the Council's Charter Market, in partnership with Lion Walk Shopping Centre.	
9(iii)	Secure and Covered Cycle Storage Options	123 - 126
	Cabinet will consider the recommendation in draft minute 47 of the meeting of the Policy and Public Initiatives Panel of 20 January 2020.	
10	Business and Resources/Waste, Environment and Transportation	
10(i)	Next steps regarding options for Colchester High Street: agreeing objectives, gathering data and consulting stakeholders and the public	127 - 130
	Cabinet will consider the recommendation contained in draft minute 46 of the Policy and Public Initiatives Panel meeting of 20 January 2020.	

11 Business and Resources

11(i) Final report of the Alternative Methods of Service Delivery Task and Finish Group 131 - 136

Cabinet will consider a report setting out the conclusions of the Alternative Methods of Service Delivery Task and Finish Group following the work it has undertaken between 2018 and 2020 in respect of achieving greater social value from procurement and from exploring options for mutual and cooperative services. It makes a number of recommendations to Cabinet and recommends that the work to continue reviewing options for alternative service delivery continues through new governance arrangements in the 2020/21 municipal year.

11(ii) Amendments to the Capital Programme 137 - 140

Cabinet will consider a report inviting it to approve amendments to the Capital Programme.

11(iii) Lloyds Bank - Set Off Agreement 141 - 146

Cabinet will consider a report seeking approval to enter into a Set Off Agreement with Lloyds Bank plc with regard to debit and credit balances on the Council's bank accounts.

12 Culture and Performance

12(i) Corporate Performance Indicator Targets for 2020/21 147 - 166

Cabinet will consider a report proposing the Corporate Key Performance Indicator Targets for 2020-21.

13 Housing

13(i) Request for Delegated Authority for the Award of Housing Revenue Account Contracts 2020 167 - 172

Cabinet will consider a report setting out the contracts to be procured and awarded for the Housing Investment Programme in 2020/21 that are likely to require Cabinet approval and seeking authority to delegate to the Portfolio Holder for Housing the approval of the award of these contracts as they arise

14 General

14(i) Progress of Responses to the Public 173 - 174

Cabinet will consider a report setting out the responses to members of public who addressed meetings of Full Council and Cabinet under the Have Your Say! provisions.

15 Exclusion of the Public (Cabinet)

In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

Part B
(not open to the public including the press)

16 Commercial Services - Part B

Commercial Services - Part B

16(i) Updates to the Council Owned Companies Business Plans 2018-21 - Part B

Cabinet is invited to note the Business Plans for the subsidiary companies of Colchester Commercial Holdings Ltd for the period 2018-2021.

16(ii) Update on the Turnstone Development at Northern Gateway - Part B

Cabinet will consider a report setting out the proposed changes to the structure of an existing Development Agreement that Colchester Borough Council has with Turnstone Estates.

17 Waste, Environment and Transportation - Part B

17(i) Request for Authority for Procurement of Fleet: Food Waste Collection Vehicles - Part B

To note the not for publication appendix to the report by the Assistant Director, Environment