



Annual Council Meeting

**The Old Library, Town Hall, High Street,
Colchester, CO1 1PJ
Wednesday, 24 May 2023 at 10:30**

Information for Members of the Public

Access to information and meetings

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published.

Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

Have Your Say!

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

Audio Recording, Mobile phones and other devices

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chairman / Mayor who may choose to require all devices to be switched off at any time.

Access

There is wheelchair access to the Town Hall from St Runwald Street and wheelchair access to the Old Library from West Stockwell Street. There is an induction loop in all the meeting rooms.

Facilities

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

Evacuation Procedures

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester City Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: democratic.services@colchester.gov.uk

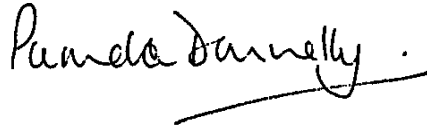
www.colchester.gov.uk

COLCHESTER CITY COUNCIL
Council
Wednesday, 24 May 2023 at 10:30

TO ALL MEMBERS OF THE COUNCIL

Published 16/05/2023

You are hereby summoned to attend the Annual Meeting of the Council to be held on Wednesday, 24 May 2023 at 10:30 for the transaction of the business stated below.



Chief Executive

AGENDA
THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING
(Part A - open to the public)

Please note that the business will be subject to short breaks at approximately 90 minute intervals.

Live Broadcast

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

1 Election of the Mayor

Motion A

Motion to elect Councillor John Jowers as the Mayor of the City of Colchester for the ensuing municipal year.

The Mayor to make the declaration and take the customary oath.

The Mayor to return thanks.

2 Minutes of the Previous Meetings

Motion B

Motion that the minutes of the meeting held on 22 February 2023 and the meetings held on 23 March 2023 be confirmed as a correct record.

Council minutes 220223	7 - 14
Council minutes 230323 - TCBGC DPD	15 - 20
Council minutes 230323 - Appointment of s151 officer	21 - 22

3 **Election of the Deputy Mayor**

Motion C

Motion that Councillor Lesley Scott-Boutell be elected as Deputy Mayor of the City of Colchester for the ensuing municipal year.

The Deputy Mayor to make the declaration and return thanks.

4 **Vote of Thanks to the Retiring Mayor**

Motion D

Motion of thanks to the Retiring Mayor, Councillor Tim Young.

The Retiring Mayor to make an acknowledgement.

5 **Mayor's Chaplain and Other Announcements**

The Mayor to announce the appointment of the Mayor's Chaplain and to make other announcements.

6 **Adjournment**

Motion E

Motion to adjourn.

National Anthem (members of the public who are able to stand are asked to remain standing after the National Anthem whilst the Council Procession leaves the Old Library).

7 **Have Your Say! (Council)**

Members of the public may make representations to the meeting on any item on the agenda or any other matter relating to the business of Council. Members of the public may register their wish to address the Council by e-mailing democratic.services@colchester.gov.uk by 12.00 noon on the working day before the meeting. However, advance registration is not mandatory and members of the public may register to speak in person immediately before the meeting.

8 **Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other registerable interest or non-registerable interest.

9 Delegations made by the Leader of the Council

Council to note the appointments of the Deputy Leader of the Council, the appointment of Cabinet members and the allocation of responsibility of portfolios as determined by the Leader of the Council.

10 Appointment of Panels, Committees and Sub-Committees

Motion F

(i) in accordance with the provisions of section 15 of the Local Government and Housing Act 1989 the number of seats, Group representation and membership of the Environment and Sustainability Panel, Governance and Audit Committee, Licensing Committee, Local Plan Committee, Planning Committee, Policy Panel and Scrutiny Panel (including the Crime and Disorder Committee) be as circulated at this meeting (to follow).

(ii) that the membership of the Independent Remuneration Committee be as circulated at the meeting (to follow).

11 Recommendations of the Cabinet, Panels and Committees

Council will consider the following recommendations:-

11(i) Honorary Alderman Eligibility Criteria 23 - 26

G... Motion that the recommendation contained in draft minute 335 of the Governance and Audit Committee meeting of 13 March 2023 be approved and adopted.

11(ii) Code of Conduct Complaint 27 - 40

H... Motion that the recommendations contained in draft minute 365 of the Governance and Audit Committee meeting of 30 March 2023 be approved and adopted.

12 Adoption of the Tiptree Neighbourhood Plan 41 - 108

I... Motion that the the Council makes (adopts) the Tiptree Neighbourhood Plan following its approval at referendum.

13 Authorisation of Absence from Council and Committee meetings 109 - 110

J... Motion that the recommended decision in the Monitoring Officer's report be approved and adopted.

14 **Motion of Thanks**

Motion K

Motion of thanks to former Councillors Chapman, Chuah, Coleman, Fox, Moore and Wood

The Mayor to welcome new Councillors and to invite them to briefly introduce themselves to Council.

15 **Urgent Items (Council)**

Council will consider any business not specified in the Summons which by reason of special circumstances the Mayor determines should be considered at the meeting as a matter of urgency.

16 **Exclusion of the Public (not Scrutiny or Executive)**

In accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example confidential personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

Part B
(not open to the public including the press)