

COLCHESTER CITY COUNCIL

RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

Part A – To be completed by the appropriate Cabinet Member/Officer

Title of Report

Supply of clear recycling bags for recycling collections in Colchester (Ref: 0378)

Delegated Power

Operation of an effective refuse collection, recycling, litter enforcement and cleansing service.

Decision Taken

To accept the tender submitted by Anzeck Plastics Ltd for the supply of clear recycling bags.

Key Decision

This is not a key decision.

Forward Plan

N/A

Reasons for the Decision

A procurement process was conducted under the EPH Framework Agreement Refuse Supplies – EPH21-002 – Lot 1 (Supply of plastic refuse/recycling sacks) for the supply of Refuse and Recycling Products. This ensures supply in accordance with the Council's Constitution.

Tender documents were issued based on the EPH framework agreement. Six suppliers submitted bids.

The bids were evaluated by a group of officers including the Senior Procurement Consultant, the Business Improvement Manager, and Systems & Data Officer and Business Development Officer from Neighbourhood Services. Scoring was based on the criteria and scoring mechanism detailed in the Invitation to Tender (ITT).

At initial assessment two out of six were completely compliant with the specification. The other four bids preliminary failed on sample sack dimensions. The four bidders were asked if they could meet the sack specification if chosen as preferred supplier. All four confirmed that they could meet our specification.

The lowest priced bidder compliant with all criteria, after sack dimension confirmation, Anzeck Plastics Ltd submitted two different price options. We were able to evaluate both sack options to secure a decision.

Anzeck Plastics UK source all their raw materials from UK suppliers (who also hold feedstock) and manufacture all their orders in their Bradford factory.

Alternative Options

There were alternative bidders that were able to meet the success criteria. The alternative bidders scored lower on the price evaluation criteria.

Conflict of Interest

None

Dispensation by Head of Paid Service

None

Dispensation by Monitoring Officer

None

Approved by Portfolio Holder for Neighbourhood Services & Waste

Signature Cllr Martin Goss

Date 5 March 2023

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

Part B – To be completed by the Proper Officer (Democratic Services)

Portfolio Holder Decision Reference Number

NEI-008-23

Implementation Date

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on *Tuesday 12 March 2024***

Call-in Procedure

The Decision Notice for this decision was published on the internet on ***Tuesday 5 March 2024***.

A request for reference to the Scrutiny Panel must be made by **5pm on *Tuesday 12 March 2024***

Signature of Proper Officer

K Barnard