

# Cabinet Meeting

**Grand Jury Room, Town Hall, High Street,  
Colchester, CO1 1PJ  
Wednesday, 08 March 2023 at 18:00**

**The Cabinet** deals with the implementation of all Council services, putting into effect the policies agreed by Full Council and making recommendations to Full Council on policy issues and the budget.



## **Information for Members of the Public**

### **Access to information and meetings**

You have the right to attend all meetings of the Council, its Committees and Cabinet. You also have the right to see the agenda (the list of items to be discussed at a meeting), which is usually published five working days before the meeting, and minutes once they are published. Dates of the meetings are available here:

<https://colchester.cmis.uk.com/colchester/MeetingCalendar.aspx>.

Most meetings take place in public. This only changes when certain issues, for instance, commercially sensitive information or details concerning an individual are considered. At this point you will be told whether there are any issues to be discussed in private, if so, you will be asked to leave the meeting.

### **Have Your Say!**

The Council welcomes contributions and representations from members of the public at most public meetings. If you would like to speak at a meeting and need to find out more, please refer to the Have Your Say! arrangements here:

<https://colchester.cmis.uk.com/colchester/HaveYourSay.aspx>.

### **Audio Recording, Mobile phones and other devices**

The Council streams public meetings for live broadcast over the internet and the recordings are available to listen to afterwards on the Council's YouTube channel. Audio recording, photography and filming of meetings by members of the public is also welcomed. Phones, tablets, laptops, cameras and other devices can be used at all meetings of the Council so long as this doesn't cause a disturbance. It is not permitted to use voice or camera flash functions and devices must be set to silent. Councillors can use devices to receive messages, to access meeting papers and information via the internet. Looking at or posting on social media by Committee members is at the discretion of the Chair / Mayor who may choose to require all devices to be switched off at any time.

### **Access**

There is wheelchair access to the Town Hall from St Runwald Street. There is an induction loop in all the meeting rooms.

### **Facilities**

Toilets with lift access, if required, are on each floor of the Town Hall. A water dispenser is available on the first floor.

### **Evacuation Procedures**

Evacuate the building using the nearest available exit. Make your way to the assembly area in the car park in St Runwald Street behind the Town Hall. Do not re-enter the building until the Town Hall staff advise you that it is safe to do so.

Colchester City Council

telephone (01206) 282222 or textphone 18001 followed by the full number you wish to call

e-mail: [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk)

[www.colchester.gov.uk](http://www.colchester.gov.uk)

**COLCHESTER CITY COUNCIL**  
**Cabinet**  
**Wednesday, 08 March 2023 at 18:00**

Leader and Chair	Councillor King (Liberal Democrats) Councillor Cory (Liberal Democrats) Councillor Cox (Labour) Councillor Fox (Labour) Councillor Goss (Liberal Democrats) Councillor Luxford Vaughan (Liberal Democrats) Councillor Nissen (Labour) Councillor J. Young (Labour)
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**AGENDA**  
**THE LIST OF ITEMS TO BE DISCUSSED AT THE MEETING**  
**(Part A - open to the public)**

**Live Broadcast**

Please follow this link to watch the meeting live on YouTube:

[\(107\) ColchesterCBC - YouTube](#)

**1 Welcome and Announcements**

The Chair will welcome members of the public and Councillors to the meeting and remind those participating to mute their microphones when not talking. The Chair will invite all Councillors and Officers participating in the meeting to introduce themselves.

**2 Urgent Items**

The Chair will announce if there is any item not on the published agenda which will be considered because it is urgent and will explain the reason for the urgency.

**3 Declarations of Interest**

Councillors will be asked to say if there are any items on the agenda about which they have a disclosable pecuniary interest which would prevent them from participating in any discussion of the item or participating in any vote upon the item, or any other registerable interest or non-registerable interest.

#### 4 **Minutes of Previous Meeting**

Cabinet will be invited to confirm that the minutes of the meeting held on 25 January 2023 are a correct record.

**Cabinet minutes 25-01-23**

9 - 24

#### 5 **Have Your Say! (Hybrid Cabinet Meetings)**

Members of the public may make representations to Cabinet meetings on any item on the agenda or any other matter relating to the business of Cabinet. This can be made either in person at the meeting or by joining the meeting remotely and addressing the Cabinet via Zoom. Each representation may be no more than three minutes. Members of the public wishing to address Cabinet remotely may register their wish to address the meeting by e-mailing [democratic.services@colchester.gov.uk](mailto:democratic.services@colchester.gov.uk) by 12.00 noon on the working day before the meeting. In addition, a written copy of the representation should be supplied for use in the event of technical difficulties preventing participation at the meeting itself.

There is no requirement to pre-register for those attending in person.

#### 6 **Decisions Reviewed by the Scrutiny Panel**

Cabinet will consider the outcome of a review of a decision by the Portfolio Holder for Neighbourhood Services and Waste in respect of the Review of Saturday Household Drop Off Service by the Scrutiny Panel under the call-in procedure.

**Item 6 Scrutiny Panel recommendation - Review of Saturday Household Drop Off Service**

25 - 28

**Item 06 Appendix A Saturday household drop off service - decision notice**

29 - 32

**Item 06 Appendix B Saturday household drop off service - Portfolio Holder report**

33 - 36

#### 7 **Strategy**

7(i) **Colchester Strategic Plan 2023-26 - Delivery Plan** 37 - 116

Cabinet will consider a report inviting it to agree the Strategic Plan Delivery Plan 2023-2024 including the allocation of Strategic Plan Delivery Reserve and the Transformation Reserve to deliver against the Strategic Plan Goals.

7(ii) **Devolution and Proposals for North Essex Authorities** 117 - 152

Cabinet will consider a report setting out the latest position in relation to the devolution discussions that leaders have been having in Greater Essex on preparing for a possible devolution bid to government. It recommends proposals for North Essex Authorities (NEA) to work more closely together following the approach as set out in the draft Memorandum of Understanding.

8 **Housing and Communities**

8(i) **Department of Levelling Up, Housing and Communities - Local Authority Housing Fund** 153 - 156

Cabinet will consider a report inviting to approve the proposal to seek funding under the Local Authority Housing Fund to provide move on accommodation for Ukrainian and Afghan households currently living with host families or bridging accommodation in Colchester and to agree the Memorandum of Understanding.

8(ii) **Request for Delegated Authority for the Award of HRA Contracts 2023/24** 157 - 162

Cabinet will consider a report inviting it to delegate authority for the award of contracts for works within the Housing Investment Programme 2023/24 to the Portfolio Holder for Housing and Communities.

9 **Neighbourhood Services and Waste**

9(i) **Request for Delegated Authority to Award Recycling Materials Contract** 163 - 166

Cabinet will consider a report inviting it to delegate authority to award the recycling materials contract to the Chief Operating Officer in consultation with the Portfolio Holder for Neighbourhood Services and Waste, subject to a successful and compliant tender process.

**10 Environment and Sustainability**

- 10(i) Climate Change Policy - recommendation from Policy Panel** 167 -  
170  
Cabinet will consider the recommendation in minute 66 of the Policy Panel meeting of 11 January 2023 in respect of Climate Change Policy.

**11 Resources**

- 11(i) Direct Award Contract for Merchant Services and Water Supply** 171 -  
174  
Cabinet will consider a report to award contracts through the framework agreement for merchant services and for the supply of water to Council buildings which will generate financial savings to the Council.

**12 General**

- 12(i) Progress of Responses to the Public** 175 -  
176  
Cabinet will consider a report setting out details of the responses to representations made by members of the public under the Have Your Say! arrangements.

**13 Exclusion of the Public (Cabinet)**

In accordance with Section 100A(4) of the Local Government Act 1972 and in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to exclude the public, including the press, from the meeting so that any items containing exempt information (for example personal, financial or legal advice), in Part B of this agenda (printed on yellow paper) can be decided. (Exempt information is defined in Section 100I and Schedule 12A of the Local Government Act 1972).

**Part B**  
**(not open to the public including the press)**