

## COLCHESTER BOROUGH COUNCIL

### RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

#### Explanatory Note

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

---

#### Part A – To be completed by the appropriate Cabinet Member/Officer

**Title of Report – Award of Contract for Roof Repairs and installation of PV at Colchester Garrison Gym - 0351**

**Delegated Power**

To monitor the management of repairs and maintenance and planned maintenance programmes and disability access for Council buildings

**Decision Taken**

To award a contract to Breyer Group Plc to undertake the roofing repairs and install PV to the Garrison Gym.

**Key Decision**

No

**Forward Plan**

No

**Reasons for the Decision**

Following evaluation of submitted bids against the scoring criteria and process detailed in the Invitation to Tender, the recommended bidder submitted a bid that met the essential requirements and with the higher overall score. The bid offers the best combination of technical merit, social value benefits and pricing. The bid price is within the agreed budget.

**Alternative Options**

- Not to award a contract, however this would result in a lack of energy generation and leaks from the temporary roof covering that has currently been installed.
- To award a contract to an alternative bidder would not provide the Council with the best tendered bid as assessed against the published criteria and may result in legal challenge as the procurement process has been run in compliance with current legislation.

**Conflict of Interest**

None known

**Dispensation by Head of Paid Service**

N/A

**Dispensation by Monitoring Officer**

N/A

**Approved by Portfolio Holder for Resources**

**Signature Councillor Mark Cory**

**Date 19 October 2023**

(**NB** For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)

**Part B – To be completed by the Proper Officer (Democratic Services)**

**Portfolio Holder Decision Reference Number**

RES-001-23

**Implementation Date**

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on Thursday 26 October 2023**

**Call-in Procedure**

The Decision Notice for this decision was published on the internet on **Thursday 19 October 2023**.

A request for reference to the Scrutiny Panel must be made by **5pm on Thursday 26 October 2023**.

**Signature of Proper Officer**  
**K Barnard**