

## COLCHESTER BOROUGH COUNCIL

### RECORD OF DECISIONS TAKEN UNDER DELEGATED POWERS

#### **Explanatory Note**

The Leader of the Council has established Delegation Schemes by which certain decisions may be made by the relevant cabinet member or specific officers.

Cabinet member decisions are subject to review under the Call-in Procedure.

From the date the notice of the decision made is published there are five working days during which any five Councillors may sign a request for the decision to be reviewed (called in) and deliver it to the Proper Officer.

If, at the end of the period, no request has been made, the decision may be implemented. If a valid call- in request has been made, the matter will be referred to the Scrutiny Panel

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#### **Part A – To be completed by the appropriate Cabinet Member/Officer**

##### **Title of Report**

**Contract for Provision of CCTV Equipment**

##### **Delegated Power**

Power for decision making is delegated to the Assistant Director Place and Client Services in consultation with the Portfolio Holder for Commercial Services, as per the resolution of the Council's Cabinet meeting of January 2020.

##### **Decision Taken**

To award the contract for the provision of CCTV equipment, including all cameras, backend operating systems and other equipment as operationally required, to Rio IT Ltd.

##### **Key Decision**

The tender award is a Key Decision by virtue of its financial value (£142,000).

## **Forward Plan**

For Key Decisions state whether details have been included in the Forward Plan

For decisions which are deemed to be Key Decisions:

- details of the matter must be included in the Forward Plan and 28 days must elapse between publication of the Forward Plan and the decision being made;
- any related report (excluding confidential ones) must have been made available to the public two weeks before implementation.

## **Reasons for the Decision**

The tender meets the requirements for professional and technical competence, price level, after-installation guarantees/warranties and provision for removal of waste from site.

## **Alternative Options**

The alternative option would be to re-run the tender. However, it is unlikely that we would secure a better response even in the event of deciding to do so.

## **Conflict of Interest**

No conflicts of interest have been declared.

## **Dispensation by Head of Paid Service**

No dispensations by the Head of Paid Service have been granted.

## **Dispensation by Monitoring Officer**

No dispensations by the Monitoring Officer have been granted.

## **Approved by Portfolio Holder for Commercial Services**

**Signature Cllr Teresa Higgins**

**Date 18 August 2020**

**(NB For Key Decisions the report must be made available to the public for five clear days prior to the period for call-in commencing)**

**Part B – To be completed by the Proper Officer (Democratic Services)**

**Portfolio Holder Decision Reference Number**

COM-001-20

**Implementation Date**

This decision can be implemented if no request for the decision to be reviewed (call-in) has been made **after 5pm on 2 September 2020**.

**Call-in Procedure**

The Decision Notice for this decision was published on the internet and placed in the Members' Room and the Customer Service Centre on 18 August 2020.

A request for reference to the Scrutiny Panel must be made by **5pm on 2 September 2020**.

**Signature of Proper Officer**

**Kate Randall**