

Agenda item 13

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
8 July 2023 – 6 October 2023**

Portfolio – Communities					
Date	Number	Report Title	Author	Decision	Result
20 September 2023	COM-002-23	Transparency Statement on Modern Slavery 2022-23	Phillippa Newbould	That a Transparency Statement is published by the Council on its website for the eighth successive year by 30 September 2023 in accordance with Section 54 of the Modern Slavery Act 2015	Decision implemented 27 September 2023

Portfolio – Economy, Transformation and Performance					
Date	Number	Report Title	Author	Decision	Result
24 August 2023	ECO-001-23	North Essex Economic Board (NEEB) – refreshed strategy & delivery plan	Karen Turnbull	<p>The Portfolio Holder for Economy, Transformation and Performance continues to support the Council’s membership of the North Essex Economic Board (NEEB).</p> <p>The Portfolio Holder for Economy, Transformation and Performance approves the adoption by Colchester City Council of the refreshed North Essex Economic Board strategy and delivery plan for the economic benefit of the City.</p>	Decision implemented 1 September 2023
28 September 2023	ECO-002-23	Centrality Connect (via WCL UK LTD) renewal of contract.	Vaughan Johnson	To approve the award of contract to WCL UK LTD for the provision of an endpoint management solution for the period of 01/11/2023 –	Decision implemented 5 October 2023

Agenda item 13

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				31/10/2024 via a direct award through the Everything ICT framework (OJEU 2019/S 157-387932 MT 216831). With the option to extend for a further year (01/11/2024 – 31/10/2025). Procurement have been involved in the process and support a direct award.	
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Portfolio – Housing					
Date	Number	Report Title	Author	Decision	Result
25 July 2023	HOU-001-23	– Award of Contract for completion of Heating upgrade work to Mary Frank House	Martin Norgett	To award a contract to Gasway Ltd to undertake heating and hot water system upgrades to Mary Frank House, including: <ul style="list-style-type: none"> • installation of new boiler • Design & installation of a building management system • Reconfiguration and upgrade of heating and hot water distribution system • Installation of Photovoltaic solar panels 	Decision implemented 1 August 2023
10 August 2023	HOU-002-23	Purchase of sustainable Heating at Harrison Court	Martin Norgett	To purchase the Ground Source Heat Pump and associated system at Harrison Court from GSH Colchester Ltd	Decision implemented 17 August 2023
15 August 2023	HOU-003-23	Award of Contract Wetroom Replacements in the CCC Housing Stock	Martin Norgett	To award a contract to Barons Building Services Ltd to undertake Wetroom Replacements within the	Decision implemented

Agenda item 13

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				Housing Stock for one (1) year with the option for a two (2) year extension (on a 1+1 year basis that means that the contract will be reviewed and extended on a yearly basis subject to performance)	30 August 2023
4 September 2023	HOU-004-23	Approval of reviewed/refreshed Housing Adaptations Policy and Mobility Scooter Storage Policy	Suzanne Norton	To approve the following refreshed and revised policies to ensure they continue to meet current legislation, procedures and working practices and are clear and concise for all users:- Housing Adaptations Policy Motor Scooter Storage Policy	Decision implemented 11 September 2023

Portfolio – Leisure, Culture and Heritage

Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Agenda item 13

**Record of Decisions taken under Scheme of Delegation to Cabinet Members
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Portfolio – Neighbourhood Services and Waste					
Date	Number	Report Title	Author	Decision	Result
7 July 2023	NEI-001-23	Award of contract for the collection and onward process of recycling materials	Robert Doran	To award a contract to Plan B Management Solutions.	Decision implemented 21 July 2023
12 July 2023	NEI-002-23	Contract for the purchase of Garden Waste collection vehicles	Robert Doran	To award a contract to Dennis Eagle	Decision implemented 19 July 2023
27 July 2023	NEI-003-23	Installation of a new childrens playground at High Woods Country Park	Rosa Tanfield/David Carter	To accept the tender submitted by Kompan Ltd for the installation of a new playground at High Woods Country Park.	3 August 2023
8 September 2023	NEI-004-23	Contract for Garden Waste Collection Service Stickers	John Kellett	To agree to the appointment of Cross Media Print & Digital Solutions (CMPD) for supply of stickers and associated services until 31 March 2025, with the option to extend for one year.	Decision implemented 15 September 2023
5 September 2023	NEI-005-23	Garden Waste Charging Scheme	Rosa Tanfield/John Kellett	To amend the pricing scheme for the garden waste collection service as follows: Joining up fee £35 per bin Annual service charge for 2023/24 and 2024/25 £55 per bin Introduce a discount scheme in 2023/24 to enable any residents, in receipt of Local Council Tax Support (LCTS) at the time of application, to be offered a free joining up fee when	Decision not subject to call in as it had been pre-scrutinised 5 September 2023

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				<p>they opt-in to the new service for the first wheeled bin. All residents, regardless of whether in receipt of LCTS, will also be signposted to the Employment and Financial Support Team (EFST) website where a variety of resources and support, both internal and external can be accessed by the resident, including the option for a full assessment.</p> <p>For subscription payments to be taken annually, online, using the Council's existing systems.</p> <p>To introduce a community swap event whereby residents can pass unwanted bins to the Council who will jetwash and enable residents to collect the cleaned bins if they wish to have them.</p>	
18 September 2023	NEI-006-23	Contract for Garden Waste Wheeled Bins	Anna Banks	To award a contract to IPL Plastics (UK) Ltd.	Decision implemented 25 September 2023

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Portfolio – Planning, Environment and Sustainability					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Resources					
Date	Number	Report Title	Author	Decision	Result
No decisions in this period					

Portfolio – Strategy					
Date	Number	Report Title	Author	Decision	Result
24 July 2023	STR-002-23	Appointment to the board of Colchester Commercial (Holdings) Limited	Andrew Weavers	To appoint the councillor (Cllr Mannion) mentioned in the report to be a director on the board of Colchester Commercial (Holdings) Limited.	Decision implemented 31 July 2023
17 August 2023	STR-003-23	Construction Works Contract Award: 43 Queen Street Digital Working Hub	Matthew Brown	To award a contract to the Recommended Bidder Horizon Construction Group Ltd to undertake the works for a contract period to the end of December 2024, subject to confirmation of Value Engineering to reduce the contract value (detail as provided in confidential annexe).	Decision implemented 24 August 2023

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				<p>Following agreement by “We are Colchester” (Town Deal) board on 17th August 2023; to transfer £407,000.00 from the budget of the ‘Town Centre and Gateways’ business case to the ‘Digital Working Hub business case.</p> <p>If the Recommended Bidder cannot fulfil their obligations under the contract, to award a contract to the next highest ranked bidder.</p>	
24 August 2023	STR-004-23	Appointment of London and Continental Railways for City Centre Masterplanning	Matthew Brown	<p>To award a contract to London & Continental Railways Ltd to undertake development management, masterplanning and viability works for a contract period to the end of Quarter 4, 2024.</p>	Decision implemented 1 September 2023